



Hampden County Reentry & Recovery Program Hot Jobs! November 04, 2024



HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

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Hampden County Reentry & Recovery Program

Hot Jobs! November 04, 2024

Grocery clerk

Geisslers Supermarket Inc
830 Suffield Street, Agawam, MA 01001

Part-time

Apply on Indeed

Job Details: Performs duties in a safe and efficient manner, consistent with stores safety policies and procedures. Stocks Grocery Department items on shelf or storage areas, following proper procedures. Opens cartons and price items accurately and legibly. Keeps store management informed of pricing problems or discrepancies. Keeps perishable merchandise rotated in accordance with store policy and product code dates and pulls out-of-code merchandise.

Qualifications: Performs other duties as assigned by the department head or other management personnel. Meets the physical requirements to perform the job functions listed above. Provides light supervision and training of other associates when assigned.

Dishwasher

Redstone Restaurant Group
East Longmeadow, MA

Apply on Indeed

\$16 - \$18 an hour

Job Details: Sweep and scrub kitchen floors to maintain a clean and tidy working environment. Participate in regular employee meetings to ensure all procedures and safety rules are followed. Place utensils and dishes in proper storage areas after unloading the dishwasher. Scrape plates, sort dishes, and rinse glassware before putting them in the dishwasher to be cleaned. Ensure appropriate levels of detergent and cleaning supplies while also keeping track of dishwashing machine mechanical problems.

Requirements: Candidates must be hardworking, detail-oriented, and have a strong work ethic. Excellent stamina and physical health. Candidates must have completed high school or received a similar certification. We would prefer some experience working in the food service industry.



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Team Members (17 & under)

Burger King
1245 E Columbus Ave, Springfield, MA 01105

Apply on Indeed

Job Details: Greets guests with a smile while receiving orders and processing payment. Prepares and packages food and drink products. Responsible for always maintaining the cleanliness of the restaurant including dining room, restroom & exterior. Maintains health and safety standards in work areas. Unloads and stocks inventory items as needed. Prompt and regular attendance on assigned shifts. Follows Burger King uniform and grooming standards and policies.

JOB QUALIFICATIONS/ REQUIREMENTS: Must be at least sixteen (16) years of age. Comfortable working in a fast-paced environment. Ability to interact in a positive and professional manner with guests and coworkers. Willingness to learn all areas of restaurant operations & work multiple stations. Available to work evenings, weekends and holidays.

General Laborer

College Hunks Hauling Junk & Moving
311 West St Rear, Ludlow, MA 01056
\$16 - \$25 an hour - Part-time

Apply On Indeed

Job Description: Provide friendly, positive, and stress-free junk removal to all customers. Work hard to safely remove items from clients' homes, offices, and buildings. Be on time. Be friendly. Be safe. Lead by example. Always be branding.

Requirements: Must be willing to submit to a pre-employment background check. Endurance to lift and carry heavy items (50 lbs. or more) while climbing stairs, balancing, and walking. Eligible to work in the United States. Reliable transportation to and from work. Previous experience in general labor, loading, unloading, landscaping, construction, production, manufacturing, assembly, or warehouse work is helpful but not required.



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Furniture Delivery / Warehouse

Danco Modern

Danco Modern in Springfield, MA 01104

\$19 - \$24 an hour - Full-time

Apply on Indeed

Job Details: Deliver merchandise with coworker to customer homes in company-provided vehicle. Load and unload trucks safely as to protect coworker and merchandise. Install and set up furniture and instruct customers on proper use. Pick-up merchandise from customer homes as assigned. Keep vehicles clean and properly maintained. Receive deliveries from manufacturers at our warehouse. Unpack and build new furniture pieces as needed, requiring strong spatial and visual intelligence and attention to detail. Assist with prepping and shipping out online orders. Use of computerized inventory management system to enter inventory. Organize and optimize warehouse space. Additional tasks as requested (Team player).

Requirements: Excellent driving record - We'll pay for your Motor Vehicle Report (MVR) and Department of Transportation physical exam card, if you don't already have them. Must be at least 18 years of age. High School Diploma/GED. Professional appearance. Friendly with good communication skills. Cool under pressure. Must be able to lift and move (push/pull) heavy items and merchandise as needed.

Entry-Level Warehouse Associate

Holden Humphrey Co.

77 Champion Drive, Chicopee, MA 01020

\$16.50 - \$18.00 an hour - Temporary

Apply on Indeed

Job Description: Assist with the picking, packaging and staging of orders. Assist with shipping and receiving processes, ensuring timely and accurate handling of incoming and outgoing materials. Collaborate with team members to maintain a clean, organized, and safe work area. Manage stock control, including item replenishment and storage. Perform general warehouse duties as instructed by supervisor.

Requirements: High School diploma or GED. Ability to lift up to 70lbs and perform physical tasks associated with material handling. Strong attention to detail and ability to follow instructions. Basic math skills for inventory management. Able to pass a drug screening/background check. A positive attitude and willingness to work as part of a team in a fast-paced environment.



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Warehouse Worker

Pascoe Workforce Solutions
Springfield, MA 01108
\$16 - \$20 an hour - Full-time
Apply on Indeed

Job Description: Ability to stand for most of the shift. Strong multitasking skills. Ability to lift up to 50 lbs if needed.

Requirements: Warehouse experience: 1 year (Required) English (Preferred)

Seasonal Retail Sales Associate

Macy's
400 Whitney Avenue, Holyoke, MA 01040
\$15.00 - \$18.50 an hour - Temporary, Part-time, Seasonal
Apply on Indeed

Job Description: We're looking for flexible team players who thrive in our fast-paced environment, can juggle multiple tasks, and can work various shifts including nights, weekends and holidays.

Requirements: Prolonged periods of standing/walking around the store or department. Frequent use of computers, handheld electronic equipment and cash registers. Reach with hands and arms, use hands to press, handle, and feel. Occasionally required to lift and/or move up to 25 lbs., climb ladders, stoop, kneel, crouch, and crawl. Requires close vision, color vision, and ability to adjust focus.



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3rd Shift Ice Cream Machine Operator and Sanitation

Friendly's

Wilbraham, MA 01095

Apply on Indeed

Job Description: The General Sanitation Operator is responsible for ensuring optimum quality products through completing proper cleanup and sanitation tasks by following regulatory standards, ensuring the production/process areas are both clean and sterile. Perform the basic housekeeping to include cleaning floors, walls, ceiling, air vents, lights, etc., of the plant, equipment, and exterior of all equipment. Accomplish pre-operations check on all product contact surfaces including pumps, valves, agitators, alcoves and clamps before starting up. Utilizing continuous improvement mindset, assisting in identifying opportunities to improve processes. Follow Good Manufacturing Practices. Complete duties as assigned. Maintain a clean, sanitary and safe work area. Follow all required work safe practices. This would include wearing of all required PPE in designated areas, confined space safety, safe chemical handling, fall restraints, etc. Responsible for food safety, pre-requisite programs and food quality related to designated area. Report any food safety and food quality related issues to management immediately. Perform other duties as assigned.

Requirements: High School Diploma or equivalent preferred. 6 months' experience required. Able to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Must be able to stand, walk, push or pull most of the day. Must be able to lift up to 50 pounds frequently and manually stack and move cases up to 6-8 cases high. Must be able to work in an environment where the temperature is maintained at minus 22 degrees Fahrenheit using appropriate PPE (personal protective equipment). Must be willing to work flexible hours including overtime, weekends and holidays. Be able to effectively work in a team environment. Effective verbal and written communication skills. Ability to work in a fast-paced environment. Must be able to pass all pre*employment screens (including drug, background and criminal checks).



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Porter

Chez Hospitality Group

1500 Main Street, Springfield, MA 01103

\$16.00 - \$17.50 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Perform custodial duties including sweeping, mopping, and vacuuming floors to ensure cleanliness. Conduct cleaning/polishing of floors to maintain their appearance. Carry out commercial cleaning tasks in various settings, including offices, restrooms, and common areas. Assist with industrial cleaning projects as needed, ensuring compliance with safety standards. Maintain cleanliness of outdoor areas by picking up litter and debris. Support facilities maintenance by reporting any damage or necessary repairs to management. Occasionally assist with residential painting tasks as required. Ensure all cleaning supplies are stocked and organized for efficient use. Assist in the cleaning and maintenance of kitchen and event equipment, ensuring functionality and cleanliness. Assist with Banquet/Event Setup - Arrange tables, chairs, stages, and other equipment according to event specifications.

Qualifications: Previous experience in custodial or commercial cleaning is preferred. Knowledge of floor care techniques including buffing and maintenance is a plus. Strong attention to detail and ability to maintain high cleanliness standards. Ability to work independently as well as part of a team. Good physical stamina: ability to lift moderate weights and stand for extended periods. Familiarity with industrial cleaning practices is a plus. Excellent time management skills and reliability in completing assigned tasks.

Material Handler/Forklift Operator

WestRock Springfield MA

320 Parker Street, Springfield, MA 01129

From \$18.32 an hour - Full-time

Apply on Indeed

Job Description: Inspect forklift daily at the start of the shift ensuring all safety features are operational. Complete checklist documenting inspection. Safe operation of forklift, moving materials throughout the facility. Assures all materials shipped and warehoused are handled in a manner that prevents damage. Load and unload trucks; warehouse products and materials. Use an RF scanner for receipts, issues to lines, returns, and bar code locations.

Requirements: Prefer at least 3 yrs retail store experience (*a min. 1yr of successful retail mgmt experience is required*). Flexibility to work retail hours (store hours are 10-6) weekends are required and some holidays. Exceptional customer service skills, a good work ethic, reliability, and a sense of integrity. Ability to lift a minimum 40lbs, stand/walk for extended periods of time, and occasionally climb ladders.



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Lunch Cashier/ Phones/ Counter Help/Grinder Maker

Richard's Grinders (Westfield)
420 Union Street, Westfield, MA 01085
\$15 - \$17 an hour - Part-time
Apply on Indeed

Job Description: Identify waste stream and provide feedback to minimize waste through processes or other outlets such as recycling. Able to track and report on current progress, provide timeline, update, resources needed. Keep your supply and work areas neat and orderly. Ensure housekeeping standards are maintained. Environmental conscience: Work towards sustainability goals, eliminate & waste, identify new opportunities to recycle.

Qualifications: Driver's License (Required)

Deli Clerk/Donut Maker

Randall's Farm
631 Center Street, Ludlow, MA 01056
\$15 - \$17 an hour - Part-time, Full-time
Apply on Indeed

Job Description: Customer Service: Greeting customers promptly and politely, taking food orders accurately, serving prepared foods, slicing meats/cheeses, making sandwiches. Food Preparation: Stocking of sandwich bar, washing of produce for use, sandwich making, sandwich platters, cutting baked goods. Donut making as assigned. Rotisserie chicken as assigned. Packaging/Labeling/Merchandising: Packaging, pricing, and labeling products according to established guidelines including allergy information. Rotating and merchandising product attractively. Stocking of Supplies: Replenishing par levels of paper goods and food supplies. Daily Sanitation: Wiping counters and equipment utilizing appropriate chemicals, washing dishes including slicer parts, mopping deli area floor. Cleaning and stocking of donut machine as assigned. Cleaning of Rotisserie oven as assigned. Maintains proper dress and adheres to company policies.

Requirements: High School equivalency. Age Requirement: Must be at least 18 years old for slicer and donut machine. Minimum Experience: On the job training. Skills: Must be able to follow oral and written instructions and established procedures. Prolonged standing/walking required. Moderate to strenuous physical effort: (lift/carry frequent up to 50#.) Working Conditions: Subject to burns and cuts; exposed to hazards of heat and cold of freezer, wetness, and odors in kitchen; exposed to varying degrees of kitchen elements.



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Deli Associate

Frigo Foods

90 William Street, Springfield, MA 01105

From \$15 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Greeting and assisting customers with their deli orders. Slicing, weighing, and packaging deli meats and cheeses. Preparing sandwiches, salads, and other deli items according to customer preferences. Maintaining cleanliness and sanitation standards in the deli area. Monitoring inventory levels and restocking deli products as needed. Following food safety guidelines and ensuring proper storage of perishable items. Assisting with food preparation and cooking as required.

Requirements: Basic math skills for calculating weights and measurements. Knowledge of food handling procedures to ensure safety and prevent cross-contamination. Sales skills to promote deli products and upsell to customers. Strong time management skills to prioritize tasks in a fast-paced environment. Experience in food preparation, preferably in a deli or similar food industry setting. Attention to detail to ensure accurate portioning and packaging of deli items. Knowledge of sanitation practices to maintain a clean and hygienic work environment.



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Building Materials Order Puller

Koopman Lumber Co Inc
Indian Orchard, MA 01151

Full-time

Apply on Indeed

Job Description: Greets customers when they enter the yard. Loads and safely handles customer orders. Maintains knowledge of proper identification of inventory items. Locates and pulls correct items by type, style and quantity as directed by supervisor to fill order completely, quickly and accurately. Assists supervisor, other employees and other work areas as needed. Operates forklift to load and unload trucks as directed by supervisor. Assists truck drivers in loading merchandise and materials ensuring it is safely and properly handled to prevent damage. Assists truck drivers in unloading and returning credit items and ensures items are returned to proper storage location. Unloads incoming freight and checks count to see if it is correct. Completes necessary reports, i.e., checks orders filled, checks material received and forklift inspection sheets. Interacts in a positive, pleasant and prompt manner with customers in person and on the telephone. Provides the highest level possible of service to all customers with the main objective of serving our retail customers. Provides customers with information on additional items related to purchases made. Maintains up-to-date knowledge of the products sold, product usage, product prices and new products on the market. Maintains clean and litter-free environment. Performs duties in a safe manner observing safe procedures while constantly alert to any unsafe working conditions. Attends and participates in all company-sponsored training programs as required. Promotes team concept.

Requirements: Ability to do math, read orders, follow instructions. Ability to communicate with customers, other employees and supervisors using verbal and written skills. Good interpersonal, communication and customer service skills both on the phone and in person. Knowledge and ability to use safe lifting techniques. Be aware of and follow the We Believe statements and MSDT ECET objectives.



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Forklift Hi-Lo Warehouse Mid Shift

Performance Foodservice

(part of Performance Food Group)

1 Performance Blvd, Springfield, MA 01104

Full-time

Apply on Indeed

Job Description: Follow all preferred work methods, safety policies and procedures per company guidelines. Ensure the work area is safe and report any unsafe conditions and/or acts immediately. Review work schedule, perform safety check on equipment, obtain supplies required to perform the work and prepare for operations. Put on all required Personal Protective Equipment and Safety Gear. Meet required productivity and accuracy standards per location and company guidelines.

Requirements: High school diploma/GED or state approved equivalent

Production/Assembly Worker

National Vinyl LLC

7 Coburn Street, Chicopee, MA 01013

\$16 - \$17 an hour - Full-time

Apply on Indeed

Job Description: Completes work area setup. Fits parts together in accordance with work instructions and in accordance with our quality standards. Operates hand tools as required to complete the assembly process. Ensures work area is safe, clean and organized, and that equipment is safe to operate. Completes pre-shift startup equipment inspection checklist and reports any problems or concerns.

Requirements: High school diploma/GED preferred but not required. No minimum experience is required, however, 6 months of manufacturing and assembling experience is preferred. Working knowledge of basic math and measuring skills. Must be at least 18 years of age. Must pass drug test.



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Food Runner/Busser

Max Hospitality

1000 Hall Of Fame Avenue, Springfield, MA 01105

\$15 - \$16 an hour - Part-time, Full-time

Apply on Indeed

Job Description: The ideal candidate should have at least one year of experience in a restaurant environment, with a preference for those who have experience in a similar support role. You should be comfortable handling a fast-paced workload, have strong organizational skills, and demonstrate effective communication. Flexibility to work various shifts, including nights, weekends, and holidays, is essential.

Requirements: Restaurant Experience: 1 year (Preferred) People with a criminal record are encouraged to apply.

Housekeeper

Quality Inn

1150 Riverdale Street, West Springfield, MA 01089

\$15.00 - \$15.01 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Detail room cleaning, dusting, and changing sheets. Must be able to communicate effectively with other staff and guests. Must have open availability especially during the weekend.

Requirements: Cleaning Experience: 1 year (Required). Hotel Experience: 1 year (Required).

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Copy and Paste the link <https://tinyurl.com/MassHire-EMT>
or use QR Code for more information and to register!

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Workshop Offerings at MHH

For a current Calendar of workshop offerings, visit: <https://masshireholyoke.org/events/> or snap the QR Code above.

ChatGPT-Your Job Search Key!: Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom): Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

The Curious Candidate-A Career Exploration Webinar (Remote using Zoom): Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

Job Search Tips and Tools (Remote using Zoom): This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

Outsmart the Resume Robots (Remote using Zoom): In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

Interviewing Skills (Remote using Zoom): During this interactive webinar you will know the steps to prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of "Information Interviews" and salary negotiations will also be discussed.



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Networking to Your Next Job Webinar (Remote using Zoom): Networking is an important and often unused job search tool to access the “hidden job market.” This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the “Information Interview” process.

Job Search Strategies for Mature Workers (Remote using Zoom): This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

Slay Your Resume (in-person): In this resume workshop you will find out what gets a resume noticed and placed at the top of the “Yes” pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

Learn to Use WinWay Resume Builder: This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

HCC Grant Information Sessions (Remote using Zoom): Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

Training Grant Opportunities (Remote using Zoom): This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

*****Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

Computer Competence Corner (in-person): is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

El Rincón de Competencia Informática (en persona): con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y



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este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. ***Este taller se llevará a cabo en nuestra segunda ubicación en el *Edificio STEAM en 208 Race Street, Holyoke, MA.*

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You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at www.massshireholyokey.org

If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 01040*



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