



## Hampden County Reentry & Recovery Program Hot Jobs! September 23, 2024



# HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



- JOB APPLICATION ASSISTANCE
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## Hampden County Reentry & Recovery Program Hot Jobs! September 23, 2024

### KFC Team Member

KFC

(part of YUM! Brands, Inc.)

632 State Street, Springfield, MA 01109

**Apply on Indeed**

**Job Details:** We've got great jobs for people just starting their careers, looking for a flexible second job or continuing to work after retirement.

### Cafe Help

Tandem Bagel Co.

95 Elm Street, West Springfield, MA 01089

\$15 - \$20 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Details:** Building sandwiches, salads, & other cafe offerings. Food prep & food safety, Barista & coffee knowledge & register, Guest interactions, General cleaning.

**Requirements:** Are you 16 years or older? (yes or no question). What is your full-time or part-time availability? Must be available weekends, especially Sundays.

### Car Detailer

Body works unlimited

347 Elm Street, East Longmeadow, MA 01028

\$18 - \$19 an hour - Full-time

**Apply on Indeed**

**Job Details:** Drive vehicles to and from service areas. Clean, wax, polish, and refurbish vehicles both inside and out. Perform custodial duties to maintain a clean and organized workspace. Conduct car washes and detailing services. Utilize buffing equipment to restore vehicle surfaces. Provide exceptional customer service during vehicle drop-off and pick-up. Assist with window tinting services as needed.

**Requirements:** Experience in automotive detailing is preferred but not required. Ability to drive various types of vehicles safely. Knowledge of car cleaning products and techniques. Familiarity with buffing equipment and techniques. Strong attention to detail and quality of work. Excellent customer service skills.



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### Sales Associate

Rocky's Ace Hardware  
1381 Liberty Street, Springfield, MA 01104

**Apply on Indeed**

**Job Description:** Ability to combine amazing customer service with strong sales skills; Perform all tasks in the store including such activities as cashiering, product placement, receiving of merchandise, processing shipments and/or store stocking, store cleanliness, sales, and operating equipment; Work with management team to achieve established sales and productivity goals.

### Cafe Help

Tandem Bagel Co.  
95 Elm Street, West Springfield, MA 01089  
\$15 - \$20 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Building sandwiches, salads, & other cafe offerings. Food prep & food safety. Barista & coffee knowledge. POS & register. Guest interactions. General cleaning.

**Requirements:** Are you 16 years or older? (yes or no question). What is your full-time or part-time availability? Must be available weekends, especially Sundays.

### Server

Theodores  
201 Worthington Street, Springfield, MA 01103  
Part-time

**Apply on Indeed**

**Job Details:** Fun, energetic individuals are encouraged to apply. A variety of shifts available. Must be available on Saturdays. We are closed on Sunday so plenty of time for family and friends. Waitstaff experience preferred but not required. Just a willingness to learn.

**Requirements:** Night shift



## Hampden County Reentry & Recovery Program

### Hot Jobs! September 23, 2024

#### **Line Cook/Cook**

Maple Leaf Pub

11 Arnold Street, Westfield, MA 01085

\$15 - \$19 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** We work as a team so as a line cook you might also jump in to do the dishes, mop the floor, put the food delivery away. This isn't a "that's not my job" kind of job.

**Requirements:** Restaurant kitchen: 1 year (Required)

#### **Sandwich Artist**

Subway - 70845-0

Westover AFB, MA 01022

Part-time, Full-time

**Apply on Indeed**

**Job Description:** Providing excellent Guest experience. Preparing and serving great food. Keeping restaurants clean and beautiful. Being a Team player.

**Qualifications:** Some high school or equivalent. No previous experience required.

#### **In-Store Free Sample Associate**

CDS (Club Demonstration Services)

West Springfield, MA 01089

\$16 an hour - Part-time

**Apply on Indeed**

**Job Description:** In this role, you will promote sales by preparing and introducing Costco members to food and beverage products through sampling. This exciting role in the retail industry allows you to interact with shoppers and introduce them to new products.

**Qualifications:** You're 18 years or older. Available to work 2-3 days a week including 1 weekend day. Are comfortable interacting with customers and management in a friendly, enthusiastic, and outgoing manner. Can lift up to 40 lbs. on a regular basis and stand for up to 6 hours.



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### Freezer Selector

C&S Wholesale Grocers, Inc.

Westfield, MA 01085

From \$23 an hour - Full-time

**Hiring immediately, to apply text "CS" to 32543 OR visit [careers.cswg.com](https://careers.cswg.com)**

**Requirements:** Picking various items by using order sheets or an audio headset. Stacking items on a pallet for wrapping and loading at the bay doors. Ensuring accuracy to orders while adhering to our safety standards. Operating a double walkie-rider or electric pallet jack to remove cases of products from storage rack place on pallet and apply selection labels to appropriate cases (not in all cases). Utilizing proper wrapping techniques to ensure safety of product to prevent damages. Informing Supervisor of any differences in case quantity and/or description.

### Culinary Staff

Clinical & Support Options

755 Worthington Street, Springfield, MA 01105

\$15.00 - \$16.75 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Assist in the preparation, cooking and serving of nutritious meals for agency program participants. Safely perform culinary food preparation and production tasks in the timely service of healthy, high-quality meals, snacks, and beverages. Serve food and drink to clients and shelter guests in adherence to CSO's customer service standards. Ensure food safety and mitigate cross contamination or food-borne illness at all levels.

**Requirements:** High School diploma or GED. Two years' experience in food service program. Basic knowledge of food safety, knife skills, and general kitchen best practices. SERV Safe certificate preferred (or willingness to obtain). Valid driver's license with reliable transportation.



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### Line Cook

Top Fusion Smoke House  
672 Dickinson Street, Springfield, MA 01108  
\$18 - \$20 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Prepare and cook menu items according to recipes and quality standards. Assist with meal preparation, including chopping, cutting, and marinating ingredients. Set up and stock stations with all necessary supplies. Ensure that food is prepared in a timely manner and meets food safety guidelines. Collaborate with the kitchen team to ensure smooth operations during service.

**Requirements:** Previous experience working in a culinary role, preferably as a Line Cook or similar position. Knowledge of food service industry practices and standards. Strong understanding of various cooking techniques and methods. Ability to work well under pressure in a fast-paced environment.

### Server

Ninety Nine Restaurant & Pub  
Enfield, CT 06082  
\$25 - \$40 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Engaging with patrons in a welcoming, courteous, and professional manner. Cash register operations for admission and the gift shop. Participating in events run at the museum. Keeping the exhibits tidy and replenishing supplies as needed. Other duties as assigned.

**Requirements:** Customer service: 1 year (Preferred)



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### Front Desk/Salon Coordinator

Oksana Salon & Spa

Oksana Salon & Spa in Longmeadow, MA 01106

From \$20 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Perform all check-in and check-out tasks. Manage online and phone reservations. Inform customers about payment methods and verify their credit card data. Register guests collecting necessary information (like contact details and exact dates of their appointments). Welcome guests upon their arrival. Respond to clients' complaints in a timely and professional manner.

**Requirements:** Work experience as a Front Desk Coordinator, Receptionist or similar role. Experience with salon reservations software. Knowledge of POS software and multiline phone systems. Customer service attitude. Excellent communication and organizational skills.

### Packer

Coworx Staffing

Westfield, MA

\$15.75 an hour - Full-time

**Apply on Indeed**

**Job Description:** PACKING INVENTORY Receives packing order and determines that correct packing materials are available at the packing station. Notifies material handler if additional materials are needed. INSPECTS PRODUCT Visually inspects product for defects, setting aside defective items or repairing. Inspects product for size, formation and other requirements to ensure that the product meets quality specifications. PACKS FINISHED PRODUCTS Conducts the following functions and includes, but is not limited to labeling cardboard cases, packing finished products into the cases, inspection, case taping, poly shrink wrapping and roll changes.

**Qualifications:** Night Shift (Preferred)



## Hampden County Reentry & Recovery Program Hot Jobs! September 23, 2024

### Line Cook/Prep Cook

Fresh Dish Halal

369 Walnut Street Extension, Agawam, MA 01001

\$15 - \$16 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Prepare ingredients and cook meals according to recipes and menu plans - Maintain a clean and organized kitchen environment - Assist with food preparation, including meal planning, ordering, and inventory management - Cook a variety of dishes, including soups, salads, and entrees - Work closely with the kitchen team to ensure seamless meal service - Maintain a positive and professional attitude in a fast-paced environment - Demonstrate knowledge of kitchen safety and sanitation practices - Perform tasks that support the success of the restaurant, such as cleaning and maintaining equipment and supplies - Follow recipes and menu plans to prepare food items - Prepare and serve dishes for catering events and fine dining service - Assist with food presentation and garnishing - Perform other duties as required to support the kitchen team.

**Qualifications:** Previous experience in a restaurant or catering kitchen environment - Strong culinary skills and knowledge of food preparation and presentation - Ability to work effectively in a fast-paced kitchen environment - Strong communication and teamwork skills - Ability to follow recipes and menu plans accurately - Familiarity with knife skills and kitchen tools - High school diploma or equivalent required - Ability to work a variety of shifts, including evenings and weekends - Food preparation and meal planning experience is preferred - Knowledge of fine dining and menu planning is an asset - Experience in a kitchen environment with a focus on quality food preparation is essential.

### Cook

Square One

255 King Street, Springfield, MA 01109

\$17.10 an hour - Full-time

**Apply on Indeed**

**Job Description:** Design, implement and serve standardized recipes to prepare breakfast lunch and snack for centers following USDA guidelines. Plans, develops and implements the daily routine to prepare and serve fresh quality food in a timely manner to meet requirements of service. Maintains and adjusts meals to meet food accommodations while complying with Child Meal Patterns.

**Requirements:** Restaurant experience: 1 year (Preferred)





## Hampden County Reentry & Recovery Program Hot Jobs! September 23, 2024

### Store Planning Team Leader

Ocean State Job Lot  
Springfield, MA 01129  
Full-time

**Apply on Indeed**

**Job Description:** Develop and execute project plans, setting clear performance goals for associates involved in store openings, resets, remodels, and relocations. Identify and secure necessary resources (i.e., personnel, materials, equipment) for project completion, communicating needs to leadership with budgetary awareness. Partner with Design, Operations, Store Support and Construction teams to define project scope. Collaborate with cross-functional teams (i.e., Merchandising, Real Estate) for efficient project execution.

**Requirements:** 2 or more years of supervisory experience in a leadership role is required. Strong understanding of retail merchandise fixtures and experience with both hardlines and soft lines. Ability to read and interpret blueprints and accurately calculate fixture requirements.

### FT Customer Service Representative

Planet Fitness  
1183 Memorial Drive, Chicopee, MA 01020  
From \$15 an hour - Full-time

**Apply on Indeed**

**Job Description:** Answer phones in a friendly manner using information script. Greet members, sign up and tour new members, and log amenities. Respond to member questions and concerns in a timely and professional manner. Process beverage or merchandise purchases through the point-of-sale system. Promote our unique fitness instruction classes (PE@PF) to our active members and our new members. Provide a clean, sanitized and safe club environment.

**Requirements:** Customer service experience. High school diploma/GED equivalent preferred. Must be 18 years of age or older. Basic computer proficiency.



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### Front End Lead Clerk/ Full Time (PRRC)

PriceRite

633 Boston Rd, Springfield, MA 01119

\$16.50 - \$24.00 an hour - Full-time

**Apply on Indeed**

**Job Description:** Accountable for cash office controls such as safe counts, reconciliation of cashier tills, preparation of deposits, generating various computer reports, prepare and order coin, gift cards, etc. Organize, clean and maintain cash office, front-end workstations. Supervise, train and develop team members. Provide backup for Front End Manager Coverage - schedule writing, disciplinary actions, etc. Communicate to all levels of management.

**Requirements:** Read, write and speak English. Understand and follow direction given. Perform the job while standing; able to bend, reach and stoop. Work a flexible schedule consisting of daytime, evening and weekends. Possess a satisfactory cash record (less than 2 errors over last 12 months).



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FORMERLY INCARCERATED.

Now CDL Truck Driver.

We are the free CDL program for the justice involved in Massachusetts.

On average our graduates make  
**\$75K**



## 1 APPLY

Go to our [bit.ly/MA-CDL](https://bit.ly/MA-CDL) to create your account and apply. It takes less than 10 minutes. Get started today!

## 2 GET YOUR CDL

Using the **Emerge Career** platform - you have access to video lectures and practice exams. Upon release - take behind-the-wheel training at our local partner range truck driving school.

## 3 GET EMPLOYED

We match you with employers based on your needs and preferences.

### Requirements:

- No more than 1 lifetime DUI/DWI
- No sex offenses
- No trafficking convictions while driving a commercial vehicle
- No vehicular homicide or manslaughter while driving a commercial vehicle
- Reside in MA

### Other Possible Disqualifiers:

- Pending Cases
- Restrictions on driver's license due to lifetime vehicle violations

*(Emerge will run your MVR & Criminal Background to help determine your eligibility.)*



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**NOW HIRING** >>>>

**EMERGENCY  
MEDICAL TECHNICIANS  
(EMTs)**

*Looking for a change of pace  
with a regular schedule in a  
structured environment? Join the  
Hampden County Sheriff's Office!*

- \* **FULL-TIME (40-HOUR WEEK)**
- \* **12-HOUR SHIFTS**
- \* **STATE BENEFITS & NUMEROUS BONUSES**
- \* **\$54,772.58 - \$65,380.20 STARTING SALARY**



Apply today on <https://hcsoma.org>



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# FREE TRAINING

START YOUR CAREER AT \$19.00<sup>+</sup>/HR

START YOUR CAREER AS AN

# EMT

with a

FREE TRAINING COURSE

Multiple training  
sessions in 2024

Each session is in  
person

+/- 4 months

\*Classes meet 3 times per week

- ✓ Earn a nationally recognized certificate from the National Registry of Emergency Medical Technicians
- ✓ Get assistance with finding work
- ✓ Have a flexible work schedule that fits your needs
- ✓ Earn a starting pay of \$19.00<sup>+</sup>/hr.



**MASSHIRE**  
HOLYOKE CAREER CENTER

Copy and Paste the link <https://tinyurl.com/MassHire-EMT>  
or use QR Code for more information and to register!

Or Call DeAnna McHenry: 413-322-7173





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### Workshop Offerings at MHH

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**For a current Calendar of workshop offerings, visit: <https://massshireholyoke.org/events/> or snap the QR Code above.**

**ChatGPT-Your Job Search Key!:** Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

**TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom):** Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O\*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

**The Curious Candidate-A Career Exploration Webinar (Remote using Zoom):** Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

**Job Search Tips and Tools (Remote using Zoom):** This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

**Outsmart the Resume Robots (Remote using Zoom):** In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

**Interviewing Skills (Remote using Zoom):** During this interactive webinar you will know the steps to prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of "Information Interviews" and salary negotiations will also be discussed.



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### Hot Jobs! September 23, 2024

**Networking to Your Next Job Webinar (Remote using Zoom):** Networking is an important and often unused job search tool to access the “hidden job market.” This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the “Information Interview” process.

**Job Search Strategies for Mature Workers (Remote using Zoom):** This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

**Slay Your Resume (in-person):** In this resume workshop you will find out what gets a resume noticed and placed at the top of the “Yes” pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

\*\*\*This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

**Learn to Use WinWay Resume Builder:** This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

**HCC Grant Information Sessions (Remote using Zoom):** Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

**Training Grant Opportunities (Remote using Zoom):** This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

\*\*\***Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

**Computer Competence Corner (in-person):** is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.

\*\*\*This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

**El Rincón de Competencia Informática (en persona):** con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y



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este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. \*\*\*Este taller se llevará a cabo en nuestra segunda ubicación en el *Edificio STEAM en 208 Race Street, Holyoke, MA.*

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**You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.**

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at [www.massshireholyokey.org](http://www.massshireholyokey.org)

**If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.**

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900  
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 01040*





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