



Hampden County Reentry & Recovery Program Hot Jobs! September 16, 2024



HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

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- JOB APPLICATION ASSISTANCE
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Steward

Uno Pizzeria & Grill, Springfield, MA
820 Hall Of Fame Avenue, Springfield, MA 01105
Part-time, Full-time

Apply on Indeed

Job Details: Operate dish machines. Maintain pot/pan station and dish out station. Clean and sanitize kitchen areas, equipment, glass and silverware. Bring food to dining areas when necessary. Bring rubbish to dumpster and maintain area. All other duties as assigned by supervisor or manager.

Requirements: Excellent written and oral communication. Reliable transportation required. High school diploma or GED. The typical shift is spent standing and walking for most of the time. Push, pull, reach, bend, twist, and stoop; grasp, turn, and manipulate objects. Move, lift, or carry objects weighing less than or equal to 30 pounds.

Breakfast Attendant

La Quinta Inn & Suites
100 Congress Street, Springfield, MA 01104
\$15.50 an hour - Part-time

Apply on Indeed

Job Details: Prepare and set up the breakfast area for guests. Ensure food safety and sanitation standards are followed - Heat food to safe handling procedures, stock breakfast items such as pastries, cereals, fruits, make coffee, and replenish beverages. Set up a breakfast buffet and ensure it is fully stocked with fresh food and beverages. Maintain cleanliness and organization of the breakfast area: Clean tables as guests leave, replenish food items as needed, wash dishes, customer service, work as a team, mop and vacuum area and trash removal. Assist guests with their breakfast needs and provide excellent customer service.

Requirements: Must be available 5 AM until 12:30 PM Flexible schedule needed - weekends are mandatory. Previous experience in the food service industry is preferred. Knowledge of food safety regulations and practices. Strong customer service skills with a friendly and approachable demeanor. Ability to work in a fast-paced environment and multitask effectively.



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Stockroom Associate

New England Uniform

355 Union Street, West Springfield, MA 01089

From \$15 an hour - Full-time

Apply on Indeed

Job Details: Unpacking, Sorting, and Storing Garments, Aprons, and Towels. Labeling Garments, Aprons, and Towels. Ship Garments, Aprons, and Towels to our customers. Process returned Garments, Aprons and Towels from our customers. Monitor inventory and supplies.

Requirements: Previous experience in general labor or related fields. Ability to handle physical workload. Strong attention to detail. Strong organizational skills.

Customer Service Rep (03703) - 624 Boston Rd

Domino's Franchise

624 Boston Road, Springfield, MA 01119

Full-time

Apply on Indeed

Job Description: Domino's Pizza on Boston RD in Springfield MA is now hiring Part Time and Full Time Pizza Makers. Are you in school or have another job? No problem, we offer great schedule flexibility. Must be able to work Nights and Weekends. Must be 18 years or Older to Apply.

Buffalo Wild Wings Line Cooks

Buffalo Wild Wings

480 Memorial Drive, Chicopee, MA 01020

\$15 - \$25 an hour - Part-time, Full-time

Apply at jointeambww.com

Job Description: Strong skills in communication, problem solving and decision making. The highest ethical standards of behavior. A positive "can do" attitude with an optimistic view of problem solving and Cooperation. Ability to work in a fast-paced environment.

Requirements: Cooking: 1 year (Preferred). Restaurant Experience: 1 year (Preferred).



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General Cleaner

ENVIRONMENT CONTROL

West Springfield, MA

\$17 an hour - Part-time

Apply At Hotel

Job Details: Perform daily cleaning tasks, including dusting, vacuuming, sweeping and mopping. Trash removal. Restroom cleaning & restocking. Breakroom cleaning & restocking.

Requirements: Candidates must have a valid driver's license, car and pass a background check.

Crew Member

Savin Brands - Moe's

301 East Main Street, Westfield, MA 01085

\$15 an hour - Part-time, Full-time

Apply in person

Job Description: Our Crew Members provide outstanding customer service to all guests while taking orders, completing food preparation, ensuring food quality with accuracy and energy, and maintaining cleanliness of the restaurant.

Kitchen Staff

Fame Lounge/Eatery

386 Dwight Street, Holyoke, MA 01040

\$15 - \$17 an hour - Part-time

Apply on Indeed

Job Description: Help with food preparation and cooking under the supervision of the kitchen staff - Assist in maintaining cleanliness and organization of the kitchen area - Support banquet and restaurant operations as needed - Provide excellent customer service to guests - Aid in bussing tables and dishwashing when required.

Qualifications: Prior experience in a kitchen, restaurant, hotel, or hospitality setting is beneficial - Familiarity with basic food preparation and kitchen operations is a plus - Strong customer service skills are desirable - Ability to work collaboratively in a team environment.



Hampden County Reentry & Recovery Program Hot Jobs! September 16, 2024

Maintenance Worker

Comfort Inn & Suites
106 Capital Drive, West Springfield, MA 01089
\$20 an hour - Full-time
Apply on Indeed

Job Description: Maintain interior and exterior of our entire property. Fix any issues that may arise in guest rooms, public areas, and staff areas. Maintain hotel landscaping year-round. Clean and always maintain pool.

Qualifications: Maintenance: 1 year (Preferred). Driver's License (Preferred)

Production Technician

East Baking Company
104 Whiting Farms Road, Holyoke, MA 01040
\$18 an hour - Full-time
Apply on Indeed

Job Description: You are focused on the consistent production of a high-quality product in a baking facility by performing various duties; including: the safe operation of machinery, packaging products, mixing ingredients, sanitation, and moving and/or stacking materials and equipment used in the production of fresh baked products. You will examine and reject products that do not meet specifications; observe, maintain, and address issues to prevent and reduce waste. You must follow, demonstrate, and understand all Occupational Health & Safety (OHS) requirements. You will maintain Good Manufacturing Practices (GMPs) and Standard Operating Procedures (SOPs). You will meet Hazard Analysis and Critical Control Points (HACCP) requirements.

Requirements: High school diploma or GED equivalent is preferred. Ability to read, write, and speak English fluently. Manufacturing experience is a plus. Must be 18 years of age or older. Ability to lift 50 pounds, stack/unstack or carry, stand and/or stoop for prolonged periods of time (except for break and lunch periods), climb, perform repetitive motions, and work in an environment that is often loud and sometimes hot. Must wear required personal protective equipment (PPE). Ability to work 10-hour shifts or more (as needed). Ability to follow all safety protocols when handling chemicals. You will participate and successfully complete all Company approved and required training, audits, etc. Additional responsibilities and duties as assigned by supervisor.



Hampden County Reentry & Recovery Program Hot Jobs! September 16, 2024

Dispatcher

Corja Auto Hauling Inc

Corja Auto Hauling Inc in Agawam, MA 01001

\$15 - \$25 an hour - Full-time

Apply on Indeed

Job Description: Receive and process customer orders for transportation services. Coordinate and schedule shipments with Broker and drivers. Monitor and track shipments to ensure on-time delivery. Communicate with customers, brokers, and drivers to provide updates on shipment status. Resolve any issues or delays that may arise during transportation. Analyze transportation data to identify opportunities for cost savings and process improvements. Ensure compliance with all applicable regulations and company policies.

Requirements: Previous experience as a dispatcher or in a similar role preferred. Strong communication skills, both verbal and written. Proficient in using transportation management systems. Knowledge of supply chain, fleet management, logistics, and shipping/receiving processes. Ability to analyze data and make informed decisions. Excellent organizational skills with the ability to prioritize tasks effectively.

Front Desk/Salon Coordinator

Oksana Salon & Spa

Oksana Salon & Spa in Longmeadow, MA 01106

From \$20 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Perform all check-in and check-out tasks. Manage online and phone reservations. Inform customers about payment methods and verify their credit card data. Register guests collecting necessary information (like contact details and exact dates of their appointments). Welcome guests upon their arrival. Respond to clients' complaints in a timely and professional manner. Upsell additional products and services, when appropriate. Maintain updated records of bookings and payments.

Requirements: Work experience as a Front Desk Coordinator, Receptionist or similar role. Experience with salon reservations software. Knowledge of POS software and multiline phone systems. Customer service attitude. Excellent communication and organizational skills.



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Front of House Staff - Museum Assistant

Children's Museum at Holyoke
444 Dwight Street, Holyoke, MA 01040
From \$16 an hour - Part-time

Apply on Indeed

Job Description: Engaging with patrons in a welcoming, courteous, and professional manner. Cash register operations for admission and the gift shop. Participating in events run at the museum. Keeping the exhibits tidy and replenishing supplies as needed. Other duties as assigned.

Requirements: Customer service: 1 year (Preferred)

14- Front Desk Agent

Candlewood Suites
Candlewood Suites in West Springfield, MA 01089
\$15 an hour - Full-time

Apply on Indeed

Job Description: Front Desk (West Springfield) This position is responsible for providing superior guest satisfaction while attending to guest needs such as check-in/check-outs, reservations, and answering guest questions and needs. The ideal candidate will work easily in a fast-paced environment while maintaining an optimistic, "energy-giving" attitude to be the bright spot in our guest's day.

Requirements: Hotel experience: 1 year (Preferred)



Hampden County Reentry & Recovery Program Hot Jobs! September 16, 2024

Guest Advocate (Cashier or Front of Store Attendant/Cart Attendant) (T1839)

Target

367 Russell Street, Hadley, MA 01035

From \$17.25 an hour - Part-time

Apply on Indeed

Job Description: Demonstrate a service culture that prioritizes the guest service experience by delivering the service standard. Create a welcoming experience by authentically greeting all guests. Observe to quickly understand whether guest needs assistance or wants to interact. Follow body language and verbal clues to tailor your approach. Engage with guests in a genuine way, which includes asking questions to better understand their specific needs.

Qualifications: Accurately handled cash register operations and cash transactions. Ability to work outdoors in various climates. Scan, handle and move merchandise efficiently and safely, including frequently lifting or moving merchandise up to 15 pounds and occasionally lifting or moving merchandise up to 40 pounds. A flexible work schedule (e.g., nights, weekends and holidays) and regular attendance necessary.

Sanitation Worker

Rachael's Food Corporation

749 Meadow Street, Chicopee, MA 01013

From \$15 an hour - Full-time

Apply on Indeed

Job Description: Cleaning and maintaining the cleanliness of the entire facility. Sanitizing all bathrooms. Cleaning and sanitizing the break room and locker room. Cleaning and sanitizing the main entry to the facility as well as the hallway. Emptying of all trash receptacles throughout the facility, to include the production floor, dock, break room, offices and bathrooms.

Qualifications: Must be able and willing to work with chemicals needed to sanitize the facility. Work in a cold environment (38°F). Produces quality work within pre-set time frames. Shows initiative about job functions and accepts new responsibilities as needed. Has a willingness to work with and help others. Use personal protective equipment correctly such as lab coat, shoe covers and vinyl gloves.



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Deli Manager

Pride

1110 Wilbraham Road, Springfield, MA 01109

\$19 an hour - Full-time

Apply on Indeed

Job Description: Take charge of the deli's daily operations, steering us towards success. Recruit, mentor, and elevate a team of enthusiastic deli staff. Provide constructive feedback and motivation to your team, driving excellence. Craft efficient work schedules, ensuring smooth operations.

Requirements: At least 18 years of age, with a valid driver's license. Ready and able to work various shifts and days – flexibility is your middle name. A whiz with numbers, comfortable with basic math. Preferably experienced in the food service industry. Eager to become ServeSafe certified, demonstrating your commitment to food safety.

Team Lead

Rocky's Ace Hardware

10 Springfield Street, Agawam, MA 01001

Full-time

Apply on Indeed

Job Description: Open and close the store in the absence of the Store Manager and Assistant Manager. Safety and security, as assigned. Oversee the tasks assigned to store team. Assist in the training of store team to ensure optimum performance and customer service.



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Pet Care Associate

Pet Hotel Hadley
155 Russell Street, Hadley, MA 01035
From \$16 an hour - Part-time
Apply on Indeed

Job Description: Walk and exercise pets as needed. Feed and water pets according to instructions. Provide companionship to pets. Administer medications and other treatments as directed by the customer. Clean up after pets, including picking up waste and changing litter boxes. Maintain a clean and safe environment for the pet.

Retail Sales Associate

Boost Mobile Authorized Retailer
856 Main St, Springfield, MA 01103
\$17 - \$18 an hour - Part-time
Apply on Indeed

Job Description: Deliver an outstanding store experience that improves customer loyalty and strengthens the Boost Mobile brand and Store Reputation. Bilingual preferred. Generate sales to meet and exceed company and location production standards.

Requirements: Must be age 18. High school diploma or GED required. Experience in retail sales or customer service background. Candidates must possess proven communication skills. Employees must be available to work a retail schedule that includes evenings, weekends and holidays. Bilingual preferred. Candidates must have reliable transportation to and from work.



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1 APPLY

Go to our bit.ly/MA-CDL to create your account and apply. It takes less than 10 minutes. Get started today!

2 GET YOUR CDL

Using the **Emerge Career** platform - you have access to video lectures and practice exams. Upon release - take behind-the-wheel training at our local partner range truck driving school.

3 GET EMPLOYED

We match you with employers based on your needs and preferences.

Requirements:

- No more than 1 lifetime DUI/DWI
- No sex offenses
- No trafficking convictions while driving a commercial vehicle
- No vehicular homicide or manslaughter while driving a commercial vehicle
- Reside in MA

Other Possible Disqualifiers:

- Pending Cases
- Restrictions on driver's license due to lifetime vehicle violations

(Emerge will run your MVR & Criminal Background to help determine your eligibility.)



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NOW HIRING >>>>

EMERGENCY MEDICAL TECHNICIANS (EMTs)

*Looking for a change of pace
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structured environment? Join the
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- * **FULL-TIME (40-HOUR WEEK)**
- * **12-HOUR SHIFTS**
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- * **\$54,772.58 - \$65,380.20 STARTING SALARY**



Apply today on <https://hcsoma.org>



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FREE TRAINING

START YOUR CAREER AT \$19.00⁺/HR

START YOUR CAREER AS AN

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Multiple training
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Each session is in
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+/- 4 months

*Classes meet 3 times per week

- ✓ Earn a nationally recognized certificate from the National Registry of Emergency Medical Technicians
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- ✓ Earn a starting pay of \$19.00⁺/hr.



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Copy and Paste the link <https://tinyurl.com/MassHire-EMT>
or use QR Code for more information and to register!

Or Call DeAnna McHenry: 413-322-7173





Hampden County Reentry & Recovery Program Hot Jobs! September 16, 2024



Workshop Offerings at MHH

For a current Calendar of workshop offerings, visit: <https://masshireholyoke.org/events/> or snap the QR Code above.

ChatGPT-Your Job Search Key!: Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom): Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

The Curious Candidate-A Career Exploration Webinar (Remote using Zoom): Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

Job Search Tips and Tools (Remote using Zoom): This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

Outsmart the Resume Robots (Remote using Zoom): In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

Interviewing Skills (Remote using Zoom): During this interactive webinar you will know the steps to prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of "Information Interviews" and salary negotiations will also be discussed.



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Hot Jobs! September 16, 2024

Networking to Your Next Job Webinar (Remote using Zoom): Networking is an important and often unused job search tool to access the “hidden job market.” This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the “Information Interview” process.

Job Search Strategies for Mature Workers (Remote using Zoom): This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

Slay Your Resume (in-person): In this resume workshop you will find out what gets a resume noticed and placed at the top of the “Yes” pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

Learn to Use WinWay Resume Builder: This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

HCC Grant Information Sessions (Remote using Zoom): Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

Training Grant Opportunities (Remote using Zoom): This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

*****Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

Computer Competence Corner (in-person): is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

El Rincón de Competencia Informática (en persona): con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y



Hampden County Reentry & Recovery Program Hot Jobs! September 16, 2024

este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. ***Este taller se llevará a cabo en nuestra segunda ubicación en el *Edificio STEAM en 208 Race Street, Holyoke, MA.*

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You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at www.massshireholyokey.org

If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 01040*



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Hot Jobs! September 16, 2024**