



Hampden County Reentry & Recovery Program Hot Jobs! August 26,2024



HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



- JOB APPLICATION ASSISTANCE
- RESUME DEVELOPMENT AND CRITIQUE
- CAREER EXPLORATION
- INTERVIEWING SKILLS
- JOB MATCHING AND JOB DEVELOPMENT
- ASSISTANCE OBTAINING YOUR CORI

MASSHIRE HOLYOKE - 850 HIGH STREET - HOLYOKE, MA 01040



413-532-4900



www.massshireholyoke.org



rmasshire@gmail.com



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Roofing Construction Workers

Crocker Architectural Sheet Metal Co., Inc.

Massachusetts

Up to \$40 an hour - Full-time

Apply on Indeed

Job Details: Roofing Construction Workers Needed. Experience is a plus but not a requirement. We will train you. Roofing includes but is not limited to, Slate, Copper, Membrane and Various Metal Siding work. Good communication skills are required and an OSHA 10 Certificate (we can also help you obtain one).

Requirements: Roofing: 1 year (Preferred). Driver's License (Preferred)

Crew Leader - Maintenance

Yellowstone Landscape

321 Meadow St, Chicopee, MA 01013

Apply on Indeed

Job Details: Supervise all Enhancement activities of the crew, ensuring that all crew members have the required safety material, the training and tools needed to complete the job, and that they are always operating safely. Complete a pre-trip inspection report each day. Coordinate with branch management, customers, and employees as needed.

Requirements: Legal authorization to work in the United States. Experience managing a crew consisting of laborers providing landscaping installation or related services. Must have reliable transportation to the Branch or first job site. Safe driving record and ability to successfully pass a Motor Vehicle Report ("MVR") required. Strong English communication skills. Spanish a plus.



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Shipping and Receiving Associate

Excalibur Crossbow

100 Springdale Road, Westfield, MA 01085

\$17 - \$19 an hour - Full-time, Contract

Apply on Indeed

Job Details: Using shipping software programs, input shipping particulars and produce waybills and shipping labels. Unload and receive product communicating any discrepancies. Shelve and manage product inventory. Receive, process and close orders electronically through the ERP system. Pick and pack orders in the sequence that they are received.

Requirements: Minimum of 1 year of warehouse experience, including shipping, receiving and material handling. Secondary school diploma. User-level computer experience using MS Office (Outlook, Excel), internet use and shipping software. ERP experience preferred. A successful background check will be required as part of the hiring process.

The Big E Ground Laborers

Reliable Temps Inc.

West Springfield, MA

\$17 an hour - Temporary, Part-time

Call 413-786-9941

Job Description: Must remain motivated throughout shift! Be able to work rain or shine. Able to work independently and with a team. Must be able to work in a timely manner to meet company deadlines. Reliable transportation. Great attendance. Raking/sweeping. Emptying trash. Other duties may be included.

Laundry Attendant

Sheraton Springfield Monarch Place Hotel

1 Monarch Pl, Springfield, MA 01144

Full-time

Apply on Indeed

Job Description: Sort all linens and treat stains. Load all laundry into washer and add specified cleaning agents. Take wet, clean items and dry as directed. Sort and fold or hang clean dried items. Maintain inventory of all cleaning supplies and communicate needs to manager. Maintaining all laundry equipment and informing facilities manager as to any maintenance needs. Perform additional laundry services when necessary. Stocking and maintaining linen and other supplies in housekeeping closets. Stripping beds, collecting and removing trash and dirty linen. All other duties to support the housekeeping team in the daily preparation of our guest rooms to ensure an outstanding guest experience.



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Dishwasher

Delaney's Market
459 Granby Road, South Hadley, MA 01075
From \$17 an hour - Full-time

Apply on Indeed

Job Details: Packaging meals by following strict company standards. Assist and interact with team members for organization and packaging purposes. Maintain strict sanitation and cleanliness standards.

Requirements: Available to work Sunday to Thursday (off Friday and Saturday).

Yard Worker-Seasonal

TJ Bark Mulch Inc.
25 Sam West Road, Southwick, MA 01077
\$17 - \$19 an hour - Temporary, Part-time

Apply in person

Job Description: Manual labor experience. Ability to operate gas powered tools. Ability to meet the physical demands of the job (standing for long periods of time, lifting heavy loads). Familiarity with power tools and machinery is a plus. Communication and teamwork skills. Commitment to safety rules. Must be able to work outdoors subject to inclement weather. Ability to remain flexible as daily priorities change. Ability to organize work and manage time effectively. Use forklifts and bucket loaders to load and unload products and materials (preferred but not required) Hoisting license Required.

Qualifications: People with a criminal record are encouraged to apply



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Front Desk Agent

Candlewood Suites

Candlewood Suites in West Springfield, MA 01089

Full-time

Apply on Indeed

Job Description: Front Desk (West Springfield) This position is responsible for providing superior guest satisfaction while attending to guest needs such as check-in/check-outs, reservations, and answering guest questions and needs. The ideal candidate will work easily in a fast-paced environment while maintaining an optimistic, "energy-giving" attitude to be the bright spot in our guest's day.

Qualifications: Must have hotel experience. High school or equivalent (Preferred)

Machine Operator Trainee

Hazen Paper Company

240 South Water Street, Holyoke, MA 01040

Full-time

Apply on Indeed

Job Description: Move materials to and from machine. Load and unload materials from machine. Help monitor production quality while machine is in operation. Help operator with machine cleaning and changeovers. Learn how to operate machine. Continuously progress toward the job of Machine Operator.

Qualifications: Manufacturing: 1 year (Required), High school or equivalent (Required)



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Production Planner

Expert Staffing
Springfield, MA
Full-time

For immediate consideration please call 413-726-0480!

Job Description: Coordinate the raw material requirements with the Material Handler and Purchasing teams to ensure stock availability. Submitting purchase orders for approval to purchase raw materials and finished goods. Provide direction and support for work-in-process on the manufacturing floor with various departments, making sure priorities are known and delivered upon in a timely manner.

Requirements: Must have previous knowledge of production planning/scheduling within a warehouse environment. Ability to adjust to a fast-paced workplace. Must be versed in safety protocol. Must have excellent verbal and written communication skills. Strong organizational and analytical skills.

Warehouse Associate

IMF DISTRIBUTERS INC
1296 Montgomery Street, Chicopee, MA 01013
From \$15 an hour - Part-time

Apply on Indeed

Job Description: Assist in managing the warehouse by maintaining a clean and organized environment. Perform tasks related to picking and packing orders, including loading and unloading. Ensure all warehouse activities comply with OSHA regulations and company safety policies. Conduct regular inventory checks to identify discrepancies and prevent stockouts.

Requirements: High school diploma. Warehouse experience: 1 year (Preferred)



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Line Cook/Prep Cook

Storrowton Tavern

Storrowton Tavern in West Springfield, MA 01089

\$18 - \$22 an hour - Full-time

Apply on Indeed

Job Description: Looking for an energetic person who will be preparing food and serving dinners and banquets. If interested, please respond for an interview or apply in person.

Requirements: Cooking: 1 year (Preferred). Restaurant Experience: 1 year (Preferred)

Warehouse/Yard Associate

Hamshaw Lumber

Amherst, MA 01002

Full-time

Apply on Indeed

Job Description: Ability to read and comprehend simple instructions, short correspondence and memos; write simple correspondence; effectively present information to others one-on-one. Ability to apply common sense understanding and carry out simple one or two-step instructions.

Requirements: Must be at least 18 years of age. High school diploma or comparable certification (e.g. GED). Valid driver's license. Must be able to lift 80lbs. Fork Truck certification a plus, but not required. The ability to work weekends, holidays, and special events.

Server

IHOP (Mr. Stax)

640 Riverdale Street, West Springfield, MA 01089

Part-time, Full-time

Apply on Indeed

Job Description: Maintain a neat and clean personal appearance always adhering to IHOP and Mr. Stax Inc uniform Standards. Arrive at work on time and according to posted schedules. Be aware of station assignments. Greet guests with a smile! Seat Guests using proper seating rotation and floor plan. Execute ToGo and Curbside orders according to IHOP SOP. Clear extra place settings and take drink orders. Introduce yourself to the guests, describe any specials and inform guests who your partner is should they need anything (follow IHOP Service Excellence guidelines). Deliver drink orders, pour coffee and ask guests if they are ready to order their meal.

Requirements: Restaurant experience: 1 year (Preferred)



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Apply on Indeed

Job Description: Using shipping software programs, input shipping particulars and produce waybills and shipping labels. Unload and receive product communicating any discrepancies. Shelve and manage product inventor. Receive, process and close orders electronically through the ERP system. Pick and pack orders in the sequence that they are received.

Qualifications: Minimum of 1 year of warehouse experience, including shipping, receiving and material handling. Secondary school diploma. User-level computer experience using MS Office (Outlook, Excel), internet use and shipping software. ERP experience preferred. A successful background check will be required as part of the hiring process.

Housekeeper

Best Western

429 Riverdale Street, West Springfield, MA 01089

\$17 - \$18 an hour - Part-time

Apply on Indeed

Job Description: Cleaning rooms. Cleaning hotel common area. Removing trash. Laundry

Requirements: Cleaning: 1 year (Preferred)



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Packer

Hampton Farms
Springfield, MA
Full-time

Apply on Indeed

Job Descriptions: Prioritize safety and assist with setup tasks as directed by the machine operator, such as restocking and setting up cartons, and maintaining a clean work area. Ensure consistent supply of cartons and verify weights and date prints on bags, aligning them with production sheets. Regularly check and record bag weights, and inspect bags for quality issues, informing the operator as needed. Pack bags, stack finished cases on pallets, and move finished pallets to designated areas, replacing them with empty pallets as necessary.

Qualifications: High school diploma or equivalent. Previous experience in a manufacturing or packaging environment is preferred but not required. Strong attention to detail and ability to maintain focus in a fast-paced environment.

Dishwasher Starting Gate

Greathorse
Hampden, MA 01036
\$16.75 an hour - Part-time

Apply on Indeed

Job Description: Load, run, and unload the dish machine. Monitor dish machine water temperature, detergent, sanitizer, and chemical levels to ensure a sanitary wash cycle. Keep the dish machine clean and maintain the cleanliness of dishware. Properly washes, sanitizes, and stores all tableware and kitchenware. Maintain adequate levels of clean tableware for the entertainment center.

Host / Hostess

Ninety Nine Restaurant & Pub
East Longmeadow, MA 01028
\$15 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Training & Advancement - An in-depth & comprehensive training program to ensure our Team Members can develop & grow with us. Stability - We have some of the lowest manager & hourly turnover in the industry. That means the team you'll be a part of doesn't change nearly as often as other restaurants. Better quality of life - no late-night bar hours & flexible schedules!



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Line Cooks Buffalo Wild Wings

Buffalo Wild Wings
480 Memorial Dr, Chicopee, MA 01020
Full-time

Apply on Indeed

Job Description: Strong skills in communication, problem solving and decision making.
The highest ethical standards of behavior.
A positive "can do" attitude with an optimistic view of problem solving and
Cooperation. Ability to work in a fast-paced environment.



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FORMERLY INCARCERATED.

Now CDL Truck Driver.

We are the free CDL program for the justice involved in Massachusetts.

On average our graduates make

\$75K



1 APPLY

Go to our bit.ly/MA-CDL to create your account and apply. It takes less than 10 minutes. Get started today!

2 GET YOUR CDL

Using the **Emerge Career** platform - you have access to video lectures and practice exams. Upon release - take behind-the-wheel training at our local partner range truck driving school.

3 GET EMPLOYED

We match you with employers based on your needs and preferences.

Requirements:

- No more than 1 lifetime DUI/DWI
- No sex offenses
- No trafficking convictions while driving a commercial vehicle
- No vehicular homicide or manslaughter while driving a commercial vehicle
- Reside in MA

Other Possible Disqualifiers:

- Pending Cases
- Restrictions on driver's license due to lifetime vehicle violations

(Emerge will run your MVR & Criminal Background to help determine your eligibility.)



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NOW HIRING >>>>

EMERGENCY MEDICAL TECHNICIANS (EMTs)

*Looking for a change of pace
with a regular schedule in a
structured environment? Join the
Hampden County Sheriff's Office!*

- * **FULL-TIME (40-HOUR WEEK)**
- * **12-HOUR SHIFTS**
- * **STATE BENEFITS & NUMEROUS BONUSES**
- * **\$54,772.58 - \$65,380.20 STARTING SALARY**



Apply today on <https://hcsoma.org>



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HELP WANTED

LANDSCAPE MAINTENANCE CREW:

- PART & FULL TIME
- COMPETITIVE PAY

REQUIREMENTS:

- VALID DRIVER'S LICENSE
- ABILITY TO OBTAIN VALID DOT MEDICAL CARD
- STRONG WORK ETHIC
- POSITIVE ATTITUDE



REASONABLE LAWN CARE

CONTACT US TODAY

(413) 563-2203 | BROSS728@CHARTER.NET



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FREE TRAINING

START YOUR CAREER AT \$19.00+/HR

START YOUR CAREER AS AN

EMT

with a

FREE TRAINING COURSE

Multiple training
sessions in 2024

Each session is in
person

+/- 4 months

*Classes meet 3 times per week

- ✓ Earn a nationally recognized certificate from the National Registry of Emergency Medical Technicians
- ✓ Get assistance with finding work
- ✓ Have a flexible work schedule that fits your needs
- ✓ Earn a starting pay of \$19.00+/hr.



MASSHIRE
HOLYOKE CAREER CENTER

Copy and Paste the link <https://tinyurl.com/MassHire-EMT>
or use QR Code for more information and to register!

Or Call DeAnna McHenry: 413-322-7173





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Workshop Offerings at MHH



For a current Calendar of workshop offerings, visit: <https://masshireholyoke.org/events/> or snap the QR Code above.

ChatGPT-Your Job Search Key!: Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom): Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

The Curious Candidate-A Career Exploration Webinar (Remote using Zoom): Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

Job Search Tips and Tools (Remote using Zoom): This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

Outsmart the Resume Robots (Remote using Zoom): In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

Interviewing Skills (Remote using Zoom): During this interactive webinar you will know the steps to



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prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of "Information Interviews" and salary negotiations will also be discussed.

Networking to Your Next Job Webinar (Remote using Zoom): Networking is an important and often unused job search tool to access the "hidden job market." This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the "Information Interview" process.

Job Search Strategies for Mature Workers (Remote using Zoom): This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

Slay Your Resume (in-person): In this resume workshop you will find out what gets a resume noticed and placed at the top of the "Yes" pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.
***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

Learn to Use WinWay Resume Builder: This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

HCC Grant Information Sessions (Remote using Zoom): Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

Training Grant Opportunities (Remote using Zoom): This webinar will discuss various training grant opportunities, funding and eligibility possibilities.
*****Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

Computer Competence Corner (in-person): is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.
***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*



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El Rincón de Competencia Informática (en persona): con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. ***Este taller se llevará a cabo en nuestra segunda ubicación en el *Edificio STEAM en 208 Race Street, Holyoke, MA.*

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You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at www.massshireholyokey.org

If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 0104*



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