



## Hampden County Reentry & Recovery Program Hot Jobs! August 5, 2024



### HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



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## Hampden County Reentry & Recovery Program Hot Jobs! August 5, 2024

### **Warehouse Order Selector (2nd Shift)**

J. Polep Distribution Services  
705 Meadow Street, Chicopee, MA 01013  
\$15 - \$16 an hour - Full-time

**Apply on Indeed**

**Job Details:** Warehouse order selector positions available, Sun-Thurs, 2:00pm-until finish. No equipment experience is necessary. Prior warehouse experience preferred. This fast-paced rewarding position offers great pay and tremendous opportunities.

**Requirements:** Previous work experience within the last 2 years. Must be able to read/write/speak English. Must have the ability to Add. Must be able to lift up to 50 lb. Must be able to walk and stand on feet continuously.

### **Ice Cream Server/Cashier**

Venice Pizza and Grill  
2341 Boston Road, Wilbraham, MA 01095  
\$16 - \$18 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Details:** Scoop and serve ice cream to customers with a smile. Prepare and assemble ice cream cones, sundaes, and other frozen desserts. Operate cash register and handle transactions accurately. Maintain cleanliness of the serving area and equipment. Provide excellent customer service by assisting with flavor choices and answering inquiries. Follow food safety protocols to ensure the quality of products.

**Requirements:** Previous experience in food service or customer-facing roles is preferred. Knowledge of basic math for handling transactions. Familiarity with POS system is a plus. Understanding of food safety guidelines in a kitchen or restaurant setting. Ability to work efficiently in a fast-paced environment. Culinary or food preparation experience is beneficial.



## Hampden County Reentry & Recovery Program Hot Jobs! August 5,2024

### Parts Warehouse Shipping/Receiving

Hale Trailer

Springfield, MA 01104

Full-time

**Apply on Indeed**

**Job Details:** Ensure the smooth operations and efficient functioning of the warehouse with minimal supervision. Perform receiving tasks, unload, unpack, examine, sort, and put away inventory, reject damaged items, record shortages/overages and correspond with shipper to rectify changes. Accurately and efficiently pull and package customer orders.

**Requirements:** Preferred candidate has at least one year experience in a lead role. Must lift and carry up to 70 pounds. Must be committed to a high level of customer service and satisfaction. Must present a professional, positive, results oriented, problem-solving attitude. Must be able to work independently, or as part of a team. Must have good written and oral communication skills. Must be able to work in a fast paced, dynamic environment and multi-task. Must have basic computer skills. Forklift experience required. Must pass a standard pre-employment drug test and DOT physical.

### Housekeeper

D.Hotel Suites& Spa

1B Country Club Road, Holyoke, MA 01040

From \$16.50 an hour - Part-time

**Apply on Indeed**

**Job Description:** Work well with others- team work, detailed oriented and has a passion to clean. Hours: full or part time. Please apply in person and fill out an application at the hotel.

**Requirements:** High school or equivalent (Preferred). Cleaning Experience: 1 year (Preferred). Housekeeping: 1 year (Preferred).



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### Caregiver

Visiting Angels of West Springfield  
Chicopee, MA 01020  
\$15.50 - \$16.00 an hour - Full-time

**Apply on Indeed**

**Job Description:** Chicopee, 5 days a week, 10:30 AM - 4:30 Pm, Flexible time frame, Possible 11:00am-5:00pm, Full Time, 30 hours per week, Or... add other clients to this one in order to have your desired 40 weekly hours. Lovely Elderly lady is very receptive to assistance, mild dementia, needs a little guidance and supervision, personal care, med. reminders, & light housekeeping. Perfect chance for a wonderful relationship.

**Requirements:** Experience with dementia and personal care. Reliable Transportation and acceptable Motor Vehicle history. At least 1-year of professional experience. At least 2 - 3 professional references. **Acceptable Criminal Background history.**

### Homemaker

Aveanna Healthcare  
78 Capital Drive, West Springfield, MA 01089

**Apply on Indeed**

**Job Details:** Observes, records, and reports physical, mental, or behavioral changes in the client to the Scheduling Coordinator. Meal preparation. Light housekeeping. Laundry. Grocery shopping.

**Requirements:** High school graduate or GED. Valid Driver's License and Acceptable MVR. At least one year's experience working with the elderly population (preferred). Good communication and interpersonal skills a must. Valid driver's license and reliable transportation.



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### Seasonal: 4am Inbound (Stocking)

Target

367 Russell Street, Hadley, MA 01035

From \$17.25 an hour - Part-time

**Apply in person**

**Job Description:** Knowledge of guest service fundamentals and experience supporting a guest first culture across the store. Experience in retail business fundamentals: department sales trends, inventory management, and process efficiency and improvements. Experience executing daily/weekly workload to support business priorities and deliver on sales goals.

**Qualifications:** Accurately handle cash register operations. Climb up and down ladders. Scan, handle and move merchandise efficiently and safely, including frequently lifting or moving merchandise up to 40 pounds. A flexible work schedule (e.g., nights, weekends and holidays) and regular attendance necessary.

### Pet Care Technician

The Good Dog Spot, Inc.

The Good Dog Spot, Inc. in Chicopee, MA 01020

Part-time, Full-time

**Apply on Indeed**

**Job Description:** We're seeking animal-savvy individuals interested in helping care for the animals entrusted to us. If you LOVE dogs and caring for them, then this IS the role for you!

**Requirements:** Candidates who are successful in this position may have previous experience as a pet care technician, kennel technician, animal care attendant, dog walker, pet care assistant, or pet sitter.



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### Warehouse Lead

American Carpet South  
Springfield, MA 01104  
\$18 - \$20 an hour  
**Apply on Indeed**

**Job Description:** You will oversee the load out of installers, incoming and outgoing shipments along with preparing items for shipment. You will oversee the maintenance of the Warehouse and surrounding property. You will manage material tracking in our ACS system to ensure inventory accuracy. You will become knowledgeable of the warehouse layout and will sort carpets, materials or items on racks, shelves according to ACS specifications. You will be responsible for any additional materials or orders that need to be driven to the Customers home or a THD store with the use of a Company vehicle.

**Requirements:** You are organized and like everyone to keep things as such. You are a team-player that is ready to SAY YES and are not afraid of challenges. You are an early bird (this position starts at 6am) (don't worry, we have a Keurig with many coffee options). You work well with executive management and know when to ask for help.

### Order Builder

Coca-Cola Northeast  
Greenfield, MA 01301  
\$20 an hour  
**Apply on Indeed**

**Job Description:** Responsible for accurately building and staging orders based on a pick ticket for loading onto delivery trucks. Manually lift and move product to restock and repack ensuring date code accuracy and proper rotation. Use appropriate manual or powered material handling equipment (i.e., pallet jack, hand-truck etc.) to move product and materials from/to designated locations.

**Requirements:** High school diploma, GED or equivalent preferred. Minimum 6 months of general work experience required. Prior warehouse experience preferred. Experience working with manual or powered pallet jacks preferred. Must have the ability to repetitively lift, push and pull 50+ pounds, reach above head height, squat, kneel, bend and reach. Must have the ability to stand and walk for long periods of time. Must have the ability to push and pull manual and powered material handling equipment (i.e., pallet jack, hand-truck etc.) containing product loads for a minimum of 100 yards without assistance. Must have the ability to repetitively grasp and manipulate objects of varying size and weight requiring fine motor skills and hand-eye coordination. Must have the ability to read information in small, medium and large print.



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### Store Associate

CVS Health Retail

118 Northampton Street, Easthampton, MA 01027

\$15 - \$18 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Providing differentiated customer service by anticipating customer needs, demonstrating compassion and care in all interactions, and actively identifying and resolving potential service issues. Focusing on the customer by giving a warm and friendly greeting, maintaining eye contact and offering help locating additional items, when needed. Accurately perform cashier duties – handling cash, checks and credit card transactions with precision while following company policies and procedures.

**Requirements:** Previous experience in a retail or customer service setting. High School diploma or equivalent. Must be 16 years or older.

### Automotive Technician: NO Weekends!

V&F Auto, Inc.

443 Springfield Street, Agawam, MA 01001

Full-time

**Apply on Indeed**

**Job Description:** Perform digital inspection on company-provided tablet. Utilizes proper diagnostic procedures, resources and tools to assess car issues and address client concerns. Perform all work with integrity, efficiency and accuracy. Communicate and work with the team to accomplish goals. Road test vehicles. Provide service on a variety of makes and models.

**Requirements:** Possess a valid Driver's License. Utilize company-provided safety equipment and follow safety procedures. Maintain a clean, professional, and safe work area and appearance. Operate with a high level of energy, positive attitude, and excellence. Possess a hunger to learn, help and improve through coaching.



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### Crew Member

Savin Brands - Moe's  
301 East Main Street, Westfield, MA 01085  
\$15 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Our Crew Members provide outstanding customer service to all guests while taking orders, completing food preparation, ensuring food quality with accuracy and energy, and maintaining cleanliness of the restaurant.

### Cashiers, Court Monitors, Party Hosts, Assistant Manager

Fun Z Trampoline Park  
443 East Main Street, Westfield, MA 01085  
From \$15 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Cashiering, court monitoring, party hosting, assistant manager. Provide and maintain a safe environment for everyone.

### Office Receptionist

Silverson Machines, Inc.  
355 Chestnut Street, East Longmeadow, MA 01028  
\$17 - \$23 an hour - Full-time

**Apply on Indeed**

**Job Description:** Professional answer, screen, and forward incoming phone calls. Greet customers and vendors, direct to the appropriate person and office. Arrange beverages and/or lunch for customers and visitors. Ensure the reception & conference area is tidy and presentable, with all necessary stationery and material (e.g. pens, forms and brochures). Ensure the conference room & executive offices are fully stocked with essential items. Filing, photocopying, and maintaining paper & electronic filing system for our customer and vendor files. Daily runs to post office for mail. Receive, sort, and distribute daily mail/deliveries.

**Requirements:** Proven work experience as a Receptionist, Office Support or similar role. Proficiency in Microsoft Office Word, Excel and Outlook is a must. Hands-on experience with office equipment (e.g. phones, scanners, and printers). Professional attitude and appearance. Solid written and verbal communication skills. Ability to be resourceful and proactive when issues arise. Excellent organizational skills, tidiness, and high attention to details is a must. Multitasking and time-management skills, with the ability to prioritize tasks.





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### Maintenance Apprentice

Hazen Paper Company  
240 South Water Street, Holyoke, MA 01040  
\$17.53 an hour - Part-time

**Apply on Indeed**

**Job Description:** Maintenance Utility workers will work closely with the maintenance department on various assignments throughout the buildings. Tasks may include janitorial work, painting, cleaning production areas and ground keeping.

**Requirements:** High school or equivalent (Preferred) Job requirements include ability to pass a drug test including THC, show up for work every day and be on time, get along with fellow employees, work productively and work safely.

### Food Service Worker/Cashier

Compass Group  
Westfield, MA  
\$17 - \$21 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Descriptions:** Performs prep work such as washing, peeling, cutting and seeding fruits and vegetables. Weighs and measures designated ingredients. Carries pans, kettles and trays of food to and from workstations, stove and refrigerator in accordance with safety standards.

**Qualifications:** Cooking: 1 year (Required). Night Shift (Required)

### Team Member

Tractor Supply Company  
Belchertown, MA 01007

**Apply on Indeed**

**Job Description:** Greet the Customer. Uncover the Customers' needs. Recommend products. Ask for the Sale.

**Qualifications:** High School Diploma is preferred. No experience is required. Farming, ranching, pet/equine, or welding knowledge is strongly preferred. Ability to read, write, and count accurately. Strong communication and problem-solving skills. Basic computer skills.



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### **Pest Control Technician**

Insight Pest Solutions

Springfield, MA

\$18 - \$26 an hour - Full-time

**Apply on Indeed**

**Job Description:** Prior experience in Pest Control and sales experience is a plus but not required. We will provide comprehensive classroom and field training to ensure you feel capable and confident to excel in your position. The company administers our Training Program. If you've got a strong work ethic and have excellent customer service skills, we will ensure you're provided with every resource necessary to succeed.

**Requirements:** High School Diploma or equivalent. Excellent Communication Skills. Attention to Detail. Ability to read and understand simple documents regarding safety, regulatory or protocol standards. Basic mathematical skills. A talent for solving practical problems and effective reasoning. Take and pass a series of exams as part of New Hire Training. Clean Driving Record. Pass a Background Check. Pass a Drug Screen.

### **Grinder sandwich maker/ Dishwasher/Counter help**

Calabrese Market

54 Park Street, West Springfield, MA 01089

\$16.50 - \$24.00 an hour - Part-time, Full-time

**Apply on Indeed**

**Job Description:** Prepare and assemble sandwiches according to customer preferences and company recipes. Ensure the quality and freshness of ingredients used in sandwich making. Maintain cleanliness and sanitation standards in the food preparation area. Assist with stocking ingredients and supplies as needed. Provide excellent customer service by taking orders and addressing customer inquiries.

**Requirements:** Experience in a kitchen or food service environment is preferred. Knowledge of food handling and safety procedures. Ability to work efficiently in a fast-paced setting. Strong attention to detail and cleanliness. Hospitality mindset with a focus on customer satisfaction.



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We are the free CDL program for the justice involved in Massachusetts.

On average our graduates make  
**\$75K**



## 1 APPLY

Go to our [bit.ly/MA-CDL](https://bit.ly/MA-CDL) to create your account and apply. It takes less than 10 minutes. Get started today!

## 2 GET YOUR CDL

Using the **Emerge Career** platform - you have access to video lectures and practice exams. Upon release - take behind-the-wheel training at our local partner range truck driving school.

## 3 GET EMPLOYED

We match you with employers based on your needs and preferences.

### Requirements:

- No more than 1 lifetime DUI/DWI
- No sex offenses
- No trafficking convictions while driving a commercial vehicle
- No vehicular homicide or manslaughter while driving a commercial vehicle
- Reside in MA

### Other Possible Disqualifiers:

- Pending Cases
- Restrictions on driver's license due to lifetime vehicle violations

*(Emerge will run your MVR & Criminal Background to help determine your eligibility.)*





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**NOW HIRING** >>>>

# **EMERGENCY MEDICAL TECHNICIANS (EMTs)**

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with a regular schedule in a  
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- \* **12-HOUR SHIFTS**
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# HELP WANTED

## LANDSCAPE MAINTENANCE CREW:

- PART & FULL TIME
- COMPETITIVE PAY

## REQUIREMENTS:

- VALID DRIVER'S LICENSE
- ABILITY TO OBTAIN VALID DOT MEDICAL CARD
- STRONG WORK ETHIC
- POSITIVE ATTITUDE



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# FREE TRAINING

START YOUR CAREER AT \$19.00+/HR

START YOUR CAREER AS AN

# EMT

with a

FREE TRAINING COURSE

Multiple training  
sessions in 2024

Each session is in  
person

+/- 4 months

\*Classes meet 3 times per week

- ✓ Earn a nationally recognized certificate from the National Registry of Emergency Medical Technicians
- ✓ Get assistance with finding work
- ✓ Have a flexible work schedule that fits your needs
- ✓ Earn a starting pay of \$19.00+/hr.



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HOLYOKE CAREER CENTER

Copy and Paste the link <https://tinyurl.com/MassHire-EMT>  
or use QR Code for more information and to register!

Or Call DeAnna McHenry: 413-322-7173





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### Workshop Offerings at MHH



**For a current Calendar of workshop offerings, visit: <https://masshireholyoke.org/events/> or snap the QR Code above.**

**ChatGPT-Your Job Search Key!:** Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

**TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom):** Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O\*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

**The Curious Candidate-A Career Exploration Webinar (Remote using Zoom):** Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

**Job Search Tips and Tools (Remote using Zoom):** This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

**Outsmart the Resume Robots (Remote using Zoom):** In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to



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the online application process in order to maximize your chances of getting an interview.

**Interviewing Skills (Remote using Zoom):** During this interactive webinar you will know the steps to prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of “Information Interviews” and salary negotiations will also be discussed.

**Networking to Your Next Job Webinar (Remote using Zoom):** Networking is an important and often unused job search tool to access the “hidden job market.” This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the “Information Interview” process.

**Job Search Strategies for Mature Workers (Remote using Zoom):** This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

**Slay Your Resume (in-person):** In this resume workshop you will find out what gets a resume noticed and placed at the top of the “Yes” pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

\*\*\*This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

**Learn to Use WinWay Resume Builder:** This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

**HCC Grant Information Sessions (Remote using Zoom):** Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

**Training Grant Opportunities (Remote using Zoom):** This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

\*\*\***Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

**Computer Competence Corner (in-person):** is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.

\*\*\*This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*





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**El Rincón de Competencia Informática (en persona):** con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. \*\*\*Este taller se llevará a cabo en nuestra segunda ubicación en el *Edificio STEAM en 208 Race Street, Holyoke, MA.*

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**You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.**

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at [www.massshireholyokey.org](http://www.massshireholyokey.org)

**If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.**

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900  
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 01040*



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