



Hampden County Reentry & Recovery Program Hot Jobs! July 22, 2024



HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



- JOB APPLICATION ASSISTANCE
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Deli Associate- Full Time

Village Food Mart

Hampden, MA 01036

From \$15.10 an hour - Full-time

Apply on Indeed

Job Details: Full-Time clerk needed for our fast-paced deli department. Job includes slicing cold cuts according to customer orders, preparing sandwiches from our grinder station, serving lunch and dinner from our hot bar, and completing the nightly cleaning routine.

Requirements: Minimum of a high school diploma or equivalent. 1-3 years of experience of various outdoor/grounds trades (mowing, raking, planting, equipment operations, etc.). Experience with snow removal operations. Pesticide applicator and hoisters license required or ability to attain within 6-months. Must possess a valid Driver's License. A full motor vehicle/driving history report will be required as a part of the background check process. Candidate's driver history must be approved by the college's vehicle insurance carrier for operation of all college vehicles.

Sales Associate

Atlantis Management Group

227 Shaker Road, East Longmeadow, MA 01028

\$15 - \$16 an hour - Part-time, Full-time

Apply on Indeed

Job Details: Our valued team of Sales Associates are responsible for providing excellent customer service by greeting and communicating with customers, working the register, preparing the store, and maintaining a clean, safe environment. A detailed list of duties, responsibilities, and physical requirements is provided in the official Job Description for this role.



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General Laborer

Vanguard Mold Remediation

Springfield, MA

\$18 - \$25 an hour - Part-time, Full-time

Apply on Indeed

Job Details: We are seeking a skilled General Laborer to join our team. The ideal candidate will have experience is a self-starter and coachable. Set up work area and keep equipment and trucks clean. Operate hand tools and machinery to produce high-quality products. Tear dry wall and be able to lift over 25lbs. Clean worksite thoroughly.

Requirements: No experience needed. Opportunity for advancement!

Pharmacy Driver - Springfield

Optum

(part of UnitedHealth Group)

Springfield, MA 01101

Apply on Indeed

Job Details: Load vehicles with medications/products for delivery. Provide timely and accurate completion of deliveries in an efficient and courteous manner. Verify receipt and provide signature for receipt of items delivered. Process any required paperwork according to established procedures. Vehicle Maintenance. Shredded paperwork for disposal. Various other duties may be assigned.

Requirements: High School Diploma/GED (or higher). 6+ months of customer service experience. Valid applicable state driver's license and good driving record. Use of own vehicle to make deliveries, and proof of insurance. Demonstrated ability to read and follow maps and directions to customer locations.



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Paint Prepper

Rick's Auto Body

Springfield, MA

\$15 - \$22 an hour - Full-time

Apply in person

Job Description: Paint Prepper in busy auto body needed. Experience or schooling a must. Rate based on experience. New Spray Booths, State of the art tools and equipment on site.

Qualifications: Auto Prepping: 1 year (Preferred), Springfield, MA (Required)

Cashier/Sales Associate

Pride

1110 Wilbraham Road, Springfield, MA 01109

\$16 an hour - Part-time

Apply on Indeed

Job Description: Afternoon Customer Hero: Provide top-notch service during the busy midday and evening hours, ensuring every customer leaves happier than when they arrived. Merchandising Maestro: Manage the store's appearance and stock during peak hours, keeping everything organized and appealing. Cashier Extraordinaire: Handle a high volume of transactions with efficiency and a friendly attitude.

Requirements: Availability: Must be able to work weekends and holidays, embracing the full rhythm of retail. Communication Skills: Ability to read, write, speak, and understand English effectively. Math Proficiency: Basic math skills required, including addition, subtraction, division, and multiplication. Physical Ability: Capable of frequently lifting 10 lbs and occasionally lifting to 50 lbs. Pre-Employment Screening: Must pass a pre-employment drug screen and be subject to a criminal history background check.



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Caregiver

Confidential - Health Care

Springfield, MA

\$16 - \$18 an hour - Part-time

Apply on Indeed

Job Description: Assist with the activities of daily living and personal care including bathing, shaving – ambulation, mouth care - dressing – exercise, hair care - feeding – toileting, nail care - positioning - medication reminding, skin care - transferring - other duties as assigned.

Requirements: High school Diploma or GED. Current driver’s license. Proper Vehicle Insurance Coverage. Prefer six months of related experience. On-the-job training for new activities.

Laborer (Meters Department)

Springfield Water and Sewer Commission

Springfield, MA

\$19.23 - \$20.19 an hour - Full-time

Apply on Indeed

Job Description: Enjoy working outside as well as being comfortable working inside homes and businesses. Be an innovative problem-solver who enjoys helping people. Enjoy working with their hands and manually inspecting and repairing devices. Possess basic mechanical skills and the ability to use skills such as pneumatic (air-driven) equipment such as a compressor or a chipping gun. Utilize excellent interpersonal and communication skills to support customers (residents and businesses). Have experience with multiple types of technology (laptops, tablets, smartphones, etc.) and the ability to quickly learn new software applications. Demonstrate exceptional attention to detail especially the ability to document work in a clear, concise, and detailed manner.

Requirements: Lift, twist, turn, kneel, and climb as needed. Work in all weather conditions as well as inside buildings and private residences. Interact in an effective, respectful, and professional manner with the public. Use computers as part of their regular work duties. Operate tools and technology safely and effectively.



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Part Time Veterinary Assistant

VCA Animal Hospitals
E Longmeadow, MA 01028
Part-time
Apply on Indeed

Job Description: Must be able to climb poles. Learn to operate cable placing equipment, including bucket trucks and reel trailers. Learn to safely climb telephone poles and ladders. Learn to read and understand engineering plans and construction prints. Learn to troubleshoot problems as they arise in the field. Learn to work with specialized off-road equipment such as tracked and all-terrain vehicles.

Stocking Associate/Freezer Selector

Arnold's Meats
East Longmeadow, MA 01028
From \$16 an hour - Full-time
Apply on Indeed

Job Description: Stocking store shelves and cases. Assisting customers. Unloading and checking daily deliveries. Ensuring products are stored in an organized fashion in our dry goods area, coolers and freezer.

Requirements: High school or equivalent (Required). Customer Service: 3 years (Required). English (Required)

Overnight Stocker

Walmart
Hadley, MA
From \$17.50 an hour - Part-time
Apply on Indeed

Job Description: Experience operating pallet jacks and forklifts - Strong attention to detail and organizational skills - Ability to perform basic retail math calculations - Knowledge of stock rotation principles, particularly in the produce department - Excellent customer service skills with the ability to assist customers in a friendly and professional manner.

Job Requirements: Previous experience in retail sales is a plus - Ability to load and unload heavy items If you are a motivated individual with a passion for providing exceptional customer service, we encourage you to apply for the position of Replenishment Associate.



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Retail Sales Associate/Cashier

sprocket spirits

sprocket spirits in Feeding Hills, MA 01030

From \$17 an hour - Part-time, Full-time

Apply on Indeed

Job Description: We are looking for a Retail Sales Representative to provide excellent customer service. Candidates with strong communication skills who can make customers feel welcome in our store will stand out. You will help identify client needs, present and answer questions about our products. A positive attitude will make you successful in this role. Ultimately, you will ensure that customers leave our store satisfied and you will contribute to the store's profitability.

Requirements: High School Diploma/Must be 21. Knowledge of inventory stocking procedures. Basic math skills. Excellent communication skills, capable of building trusting relationships. Ability to perform in fast-paced environments. Flexibility to work various shifts.

Host

Theodores

201 Worthington Street, Springfield, MA 01103

\$15 - \$16 an hour - Part-time

Apply on Indeed

Job Description: Friday and/or Saturday availability required. No restaurant experience is needed. Just a willingness to learn.

Weekend Cafe Assistant

The Depot at Graham Central Station

64 Maple Street, East Longmeadow, MA 01028

\$15 - \$17 an hour - Part-time

Apply on Indeed

Job Description: Welcoming customers with a friendly smile and excellent customer service. Taking orders and preparing sandwiches, coffee, etc. Ensuring cleanliness and tidiness of the café. Handling transactions accurately using our POS system. Assisting with basic food preparation and maintaining stock levels.

Requirements: Positive attitude and a passion for delivering exceptional customer service. Ability to work effectively in a fast-paced environment. Good communication skills and a team player mentality. Previous experience in a café or in a customer service role is preferred but not essential.



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Food Runner

Greathorse

Hampden, MA 01036

\$18 an hour - Full-time

Apply on Indeed

Job Descriptions: Interact with members while performing service duties. Assess member's needs and preferences and make recommendations. Become proficient with food and beverage menu knowledge. Stay guest-focused and nurture an excellent guest experience. Understand and read food orders. Confirm that each order has appropriate preparation, plate, garnish, condiment, and necessary serving utensils and is complete before taking it to a guest. Arrange food orders according to the table and position numbers on a tray.

Qualifications: Must be at least 16 years old. Have a good attitude and participate as a member of the team. Must wash hands regularly according to guidelines. Comply with all safety and sanitation guidelines and understand and follow the allergy procedures of the restaurant. Understanding of restaurant/club etiquette. Able to work a flexible schedule, including nights, weekends, and holidays.

Manufacturing Machine Operator: 2nd Shift

Super Brush LLC

Springfield, MA 01151

\$19 an hour - Full-time

Apply on Indeed

Job Description: Run multiple foam swab machines. Perform pull tests as needed. Maintain lot control while labeling cartons. Perform die cleanings and fill out logs appropriately. Keep the work area in a clean and orderly manner. Understand and comply with Clean Room Procedures. Make minor adjustments to machine temperatures. Comply with all safety requirements.

Job requirements: At least 2 years prior experience working in a light industrial manufacturing environment required. At least 2 years prior machine operating experience. Appropriate training and experience to fulfill all requirements of work areas described above.



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Retail Sales Associate - Part Time

Ocean State Job Lot

Westfield, MA 01085

Part-time

Apply on Indeed

Job Description: Ensure all OSJL customers receive the best possible service on the sales floor and at the point of sale. Maintain proper handling of all customer transactions and corresponding documentation. Support OSJL merchandising standards for all assigned areas by properly displaying products on shelves and on the sales floor. Possess the ability to work independently and as a member of a team to accomplish assigned goals. Provide timely communication to store leadership regarding any opportunities for improvement. Understand, support, and implement safety protocols throughout the retail store. Operate a cash register as needed

Requirements: Prior retail customer service and/or cashier experience in other retail environments preferred. Basic math and reading skills, legible handwriting, and good verbal and written communication skills.

Automotive Detailer

TommyCar Collision

32 Damon Road, Northampton, MA 01060

\$17 - \$20 an hour - Full-time

Apply on Indeed

Job Description: Perform thorough cleaning and detailing of vehicles, including interior and exterior surfaces. Apply protective finishes to the exteriors of our customers' cars. Wash, polish, and wax exteriors to restore and maintain the vehicle's shine. Vacuum and shampoo carpets, seats, and upholstery to remove dirt and stains. Clean and condition leather seats and interior trim. Clean and polish windows, mirrors, and chrome trim. Apply fabric protection and odor elimination treatments as needed. Inspect vehicles for cleanliness and ensure all detailing processes are completed to high standards. Assist us in the management of inventory and reordering of supplies. Perform other administrative tasks as requested by supervisors.

Requirements: Proven experience as an Auto Detailer or similar role preferred. Knowledge of various cleaning products and equipment used in auto detailing. Ability to work efficiently and pay attention to detail. Strong teamwork skills with a focus on client satisfaction. Physical stamina and dexterity to perform manual labor as required. Valid driver's license and a clean driving record.



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Maintenance Person

Valentine Plating Company, Inc.

155 Allston Avenue, West Springfield, MA 01089

From \$20 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Perform maintenance tasks including plumbing, welding and electrical repairs and fabricating. Supervise and coordinate maintenance activities to ensure efficient operations. Troubleshoot issues that arrive with machinery. Welding tasks as needed.

Requirements: Qualifications multitasking is a must. We are looking for someone with familiarity's in these fields and we will also train you in these fields.

Full Time Lead (Product Operations)

Gap Outlet

50 Holyoke Street, Holyoke, MA 01040

\$20 - \$22 an hour - Full-time

Apply on Indeed

Job Description: Full Time Leader Role focused on Store Operations. Must be available for early mornings (6am). Open availability, including weekends and holidays, is a must. Opening and Closing Responsibilities with Product Operations, Merchandising and Customer Service Focus. The right candidate will be a true professional - Strong independent work ethic; reliable and consistently meets schedule requirements; works well in a team environment; can be a positive brand ambassador.



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We are the free CDL program for the justice involved in Massachusetts.

On average our graduates make
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1 APPLY

Go to our bit.ly/MA-CDL to create your account and apply. It takes less than 10 minutes. Get started today!

2 GET YOUR CDL

Using the **Emerge Career** platform - you have access to video lectures and practice exams. Upon release - take behind-the-wheel training at our local partner range truck driving school.

3 GET EMPLOYED

We match you with employers based on your needs and preferences.

Requirements:

- No more than 1 lifetime DUI/DWI
- No sex offenses
- No trafficking convictions while driving a commercial vehicle
- No vehicular homicide or manslaughter while driving a commercial vehicle
- Reside in MA

Other Possible Disqualifiers:

- Pending Cases
- Restrictions on driver's license due to lifetime vehicle violations

(Emerge will run your MVR & Criminal Background to help determine your eligibility.)



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NOW HIRING >>>>

EMERGENCY MEDICAL TECHNICIANS (EMTs)

*Looking for a change of pace
with a regular schedule in a
structured environment? Join the
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- * **FULL-TIME (40-HOUR WEEK)**
- * **12-HOUR SHIFTS**
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- * **\$54,772.58 - \$65,380.20 STARTING SALARY**



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HELP WANTED

LANDSCAPE MAINTENANCE CREW:

- PART & FULL TIME
- COMPETITIVE PAY

REQUIREMENTS:

- VALID DRIVER'S LICENSE
- ABILITY TO OBTAIN VALID DOT MEDICAL CARD
- STRONG WORK ETHIC
- POSITIVE ATTITUDE



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FREE TRAINING

START YOUR CAREER AT \$19.00+/HR

START YOUR CAREER AS AN

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with a

FREE TRAINING COURSE

Multiple training
sessions in 2024

Each session is in
person

+/- 4 months

*Classes meet 3 times per week

- ✓ Earn a nationally recognized certificate from the National Registry of Emergency Medical Technicians
- ✓ Get assistance with finding work
- ✓ Have a flexible work schedule that fits your needs
- ✓ Earn a starting pay of \$19.00+/hr.



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Copy and Paste the link <https://tinyurl.com/MassHire-EMT>
or use QR Code for more information and to register!

Or Call DeAnna McHenry: 413-322-7173





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Workshop Offerings at MHH



For a current Calendar of workshop offerings, visit: <https://masshireholyokeye.org/events/> or snap the QR Code above.

ChatGPT-Your Job Search Key!: Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom): Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

The Curious Candidate-A Career Exploration Webinar (Remote using Zoom): Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

Job Search Tips and Tools (Remote using Zoom): This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

Outsmart the Resume Robots (Remote using Zoom): In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

Interviewing Skills (Remote using Zoom): During this interactive webinar you will know the steps to



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prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of "Information Interviews" and salary negotiations will also be discussed.

Networking to Your Next Job Webinar (Remote using Zoom): Networking is an important and often unused job search tool to access the "hidden job market." This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the "Information Interview" process.

Job Search Strategies for Mature Workers (Remote using Zoom): This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

Slay Your Resume (in-person): In this resume workshop you will find out what gets a resume noticed and placed at the top of the "Yes" pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

Learn to Use WinWay Resume Builder: This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

HCC Grant Information Sessions (Remote using Zoom): Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

Training Grant Opportunities (Remote using Zoom): This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

*****Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

Computer Competence Corner (in-person): is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*



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El Rincón de Competencia Informática (en persona): con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. *****Este taller se llevará a cabo en nuestra segunda ubicación en el Edificio STEAM en 208 Race Street, Holyoke, MA.**

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You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the “Workshop Section.”
3. Go to the event section of our website at www.masshireholyoke.org

If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 01040*



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