



## Hampden County Reentry & Recovery Program

### Hot Jobs! May 12, 2025



## HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



- JOB APPLICATION ASSISTANCE
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## Hampden County Reentry & Recovery Program Hot Jobs! May 12, 2025

### **Assembly/Machine Operator**

#### **Apply on Indeed**

Boss ProStaffing

Springfield, MA 01104

**Job Details:** Operate and monitor machinery including milling machines, logic controllers, and assembly equipment. Read and interpret blueprints to ensure accurate production. Utilize tools such as micrometers to measure parts for precision. Conduct welding and assembly tasks according to specifications. Familiarity with GD&T principles to ensure product quality. Proficiency in CAD software for machine operation. Maintain cleanliness and organization of the work area. Package finished products securely for shipping.

**Qualifications:** Previous experience in machine operation, preferably in a manufacturing environment. Knowledge of warehouse procedures is a plus. Ability to work with logic controllers and interpret blueprints effectively. Proficiency in using micrometers for precise measurements. Strong attention to detail and ability to follow instructions accurately. Capability to assemble components as per requirements.

### **Box Truck Driver**

F.W. Webb

Springfield, MA 01104

#### **Apply on Indeed**

**Job Details:** Delivery of products to customers and other company locations. Preparing delivery. Loading and unloading material. Operating other company equipment, i.e. forklift. Assist in warehouse tasks as necessary. Maintain cleanliness of company vehicles. Perform required vehicle self-inspections. Maintain accurate records. Drive in a safe courteous manner adhering to all traffic regulations.

**Requirements:** Must possess a good driving record. Courteous and safe driving required. Must possess a high level of customer service. Good interpersonal and communication skills. Must have experience driving a Box Truck.



## Hampden County Reentry & Recovery Program Hot Jobs! May 12, 2025

### Box Truck Driver

Parts Authority LLC

945 Main Street, West Springfield, MA 01089

**Apply on Indeed**

**Job Details:** Load, transport, and deliver items to customers or businesses in a timely, friendly and courteous manner. Review orders before and after delivery to ensure that orders are complete, the charges are correct, and the customer is satisfied. Watch gauges, dials, or other indicators to make sure that the bobtail truck is working properly. Take and follow directions from dispatcher, adhere to assigned routes, follow time schedules, use route navigation apps, alternative routes, when necessary and knowledge of area to deliver packages to customers on time. Assist with loading and unloading items from vehicles without interfering with operations at customer's place of business. Provide excellent customer service, answer questions, and professionally handle complaints and concerns from customers. Abide by all transportation laws and maintain a safe driving record. Accept payments, prepare reports to include invoices, return forms, reconcile debt and credit and all money collected related to deliveries. When applicable, complete daily maintenance checks on company delivery vehicle and notify manager of any issues. Assist in all other store/ warehouse duties (stock, parts pulling etc.) as assigned. Perform other duties as assigned. Maintain and promote workplace safety. Securing and transferring cash or other assets.

**JOB QUALIFICATIONS:** Ability to manage, track and account for money transactions and reconcile customer credit and debt balances. Ability to utilize a tablet and/or mobile device for purposes of navigation/ route optimization, tracking and customer interface/ signature capture. Exceptional customer and verbal communication skills, ability to communicate effectively, professionally, with tact and diplomacy. Ability to take and follow directions and work well with others as part of team. Flexible schedule with the ability to work overtime as needed preferred. Knowledge of principles and methods for moving freight and materials. Knowledge of relevant equipment, policies, procedures, and strategies to promote effective local, state and national laws. Knowledge of laws, EPA regulations, DOT regulations, and OSHA regulations. Knowledge of identifying potential safety risks ahead of time. Previous delivery driving experience is a plus.



## Hampden County Reentry & Recovery Program Hot Jobs! May 12,2025

### **Warehouse Associate - Product Support**

Bob's Discount Furniture

West Springfield, MA 01089

**Apply On Indeed**

**Job Description:** Receive and ship (load and unload) Bob's merchandise while observing all guidelines set forth by the Company to limit shrink. Stage Showroom and/or Outlet in preparation to receive merchandise in accordance with Visual guidelines. Assemble Bob's Merchandise with care, working conscientiously to limit damage. Coordinate and prepare unsold Merchandise for shipping. Expedite Customer product pickups according to Company guidelines. Actively assist in conducting Inventory as required. Exhibit The Bob's Way with all Customer interactions. Observe and maintain the safety requirements of Bob's Discount Furniture. Contribute to and maintain a clean a back- end (warehouse / stock room) and Showroom working environment. Assist with Café duties as directed. Other duties and responsibilities as assigned.

**Requirements:** Flexibility to work a 5-day retail schedule that includes nights, weekends (both Saturdays and Sundays for Full Time, either / or for Part Time), and most holidays. Ability to work within Teams and follow direction. Ability to actively listen. Ability to communicate effectively and utilize communication tools appropriately. Ability to move and lift objects. Ability to contribute to the Stores overall success. Career minded with capacity to grow professionally. Proven track record of back-end retail warehouse or stockroom experience. A Team player with a desire to exceed expectations. Customer Service experience.



## Hampden County Reentry & Recovery Program Hot Jobs! May 12, 2025

### Warehouse Sanitation Worker

Facility Maintenance Company

Springfield, MA 01107

**Apply on Indeed**

**Job Details:** Perform thorough cleaning of assigned areas, ensuring all surfaces are sanitized and free from contaminants. Execute buffing and floor care tasks to maintain the appearance and safety of floors. Conduct industrial cleaning duties, including the use of specialized equipment and cleaning agents. Assist with facilities maintenance by identifying areas needing attention and reporting any issues. Engage in custodial tasks, ensuring restrooms, break rooms, and common areas are kept clean and stocked. Support residential painting efforts when necessary, contributing to overall facility aesthetics. Act as a porter by moving supplies and equipment as needed throughout the facility. Maintain an organized work environment, always adhering to safety protocols.

**Requirements:** Previous experience in commercial cleaning or custodial services is preferred but not required. Familiarity with floor care techniques and equipment is a plus. Strong attention to detail with the ability to clean effectively and efficiently. Ability to work independently as well as part of a team in a fast-paced environment. Excellent time management skills to prioritize tasks effectively. Willingness to learn new cleaning methods and techniques as required. Physical stamina to perform manual labor, including lifting, bending, and standing for extended periods.

### Receiving Clerk

Trinity Health Of New England

Springfield, MA 01104

**Apply on Indeed**

**Job Description:** Receives all incoming food and non-food products delivered to the Nutrition department, verifying weights, counts, and quality of product. Checks delivery invoices against orders to assure that all items ordered were received. Stores all products in appropriate areas ASAP to maintain food quality and wholesomeness and in accordance with accepted rotation practices. Maintains sanitation and organization of all storage areas. Completes dry goods orders including paper products as required by ordering schedules using standard par order forms and entering on the computer order system when appropriate. Assists in the physical inventory process as required. Fills order requests from other departments as needed.

**Requirements:** Requires the ability to read and write English and perform simple math. Six months' experience in a food service receiving type position required. Ability to operate food service scales and pallet jacks. Ability to evaluate product quality. Ability to organize and maintain a FIFO food rotation system.



## Hampden County Reentry & Recovery Program Hot Jobs! May 12, 2025

### Dockworker

Ross Express

1311 Union Street, West Springfield, MA 01089

**Apply on Indeed**

**Job Description:** Load and Unload Freight: Safely load and unload freight from company trailers, with proper placement in designated dock areas. Equipment Operation: Use pallet jacks, forklifts, and other equipment to move freight safely and efficiently. Freight Security: Secure freight for safe transport using load bars, straps, and blocking as required. Freight Inspection: Inspect freight for damage and promptly report any issues to a supervisor. Safety Compliance: Follow safety procedures, wear appropriate protective gear, and maintain a safe work environment. Effective Communication: Collaborate with coworkers and supervisors to coordinate the safe and efficient movement of freight.

**Requirements:** A high school diploma or equivalent (GED) is preferred. Communication Skills: Good communication and teamwork skills are essential. Reading and Understanding Orders: Ability to read and understand orders and follow safety protocols. Physical Fitness: The work can be physically demanding, so physical endurance and strength are important. Experience: Experience in a warehousing or manufacturing environment is preferred.

### Freight/Receiving

Home Depot

179 Dagget Drive, West Springfield, MA 01089

**Apply on Indeed**

**Job Description:** Associates in Freight/Receiving positions ensure the store is stocked and ready for business every day. They load and unload trucks, move material from the receiving area throughout the store, may operate forklifts and may perform critical functions for maintaining proper on-hands and pricing for our customers. Direct customer interaction is frequently required for some positions and excellent customer service skills are required. The Freight/Receiving positions may include Freight Team Associate, Freight Team Lead, Receiving Associate and Receiving Support.





## Hampden County Reentry & Recovery Program Hot Jobs! May 12, 2025

### Store Associate

CVS Health

Springfield, MA 01104

**Apply on Indeed**

**Job Description:** Providing differentiated customer service by anticipating customer needs, demonstrating compassion and care in all interactions, and actively identifying and resolving potential service issues. Focusing on the customer by giving a warm and friendly greeting, maintaining eye contact and offering help locating additional items, when needed. Accurately perform cashier duties - handling cash, checks and credit card transactions with precision while following company policies and procedures. Maintaining the sales floor by restocking shelves, checking in vendors, updating pricing information and completing inventory management tasks as directed by the store manager. Support opening and closing store activities, when needed. Providing customer support to all departments, including photo and beauty, ensuring departments are fully stocked and operational while remaining current with all updated services and tools. Assisting pharmacy personnel when needed, including working regular shifts in the pharmacy as part of opportunities for growth and career development. Embracing and advocating for new CVS services and loyalty programs that support our purpose of helping people on their path to better health.

**Requirements:** At least 16 years of age. Remaining upright on the feet, particularly for sustained periods of time. Lifting and exerting up to 35 lbs of force occasionally, up to 10 lbs of force frequently, and a negligible amount of force regularly to move objects to and from, including overhead lifting. Visual Acuity - Having close visual acuity to perform activities such as viewing a computer terminal, reading, visual inspection involving small parts/details. Previous experience in a retail or customer service setting.

### Sales Associate/Stock

Rainbow

Springfield, MA

**Apply on Indeed**

**Job Description:** We are seeking friendly, high-energy, customer-oriented, fashion forward managers with a retail background to join our winning team!

**Requirements:** Excellent ability to train and motivate staff. Able to handle multi-tasks. Friendly and courteous with a positive attitude. Strong interpersonal skills. Able to organize and prioritize work. Must be punctual. Must be organized. Must have great attention to detail. Must be a team-player.



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### Team Member

Plato's Closet West Springfield  
1472 Riverdale Street, West Springfield, MA 01089

**Apply on Indeed**

**Job Description:** Join the Plato's Closet team! We are looking for hard-working people to join our store! If you love following the latest trends and enjoy helping people, put together looks that fit their personal style, then Plato's Closet is the place for you!

**Requirements:** Ideal candidate has full availability. Spanish speaking is a plus.

### Sales Associate

J.Crew Factory  
738 Bliss Road, Longmeadow, MA 01106

**Apply on Indeed**

**Job Description:** Drive sales by exceeding sales and service expectations. Complete training, use product knowledge tools, participate in fit sessions and put those experiences to use. Assist in store tasks—our customers should always see us at our best. Share feedback, insights and ideas with the management team. Act in a manner that aligns with our values.

**Requirements:** Make the best first impression—smile, welcome and connect with customers authentically. Love the brand and have a great fashion aesthetic. Do what it takes to create seamless, amazing experiences customers can't stop talking about. Bring your best to everything you do and achieve your goals. Are flexible, and ready to have fun along the way. Leverage technology, while also knowing that devices don't dominate dialogue. Build productive relationships with everyone on the team and always respect each other. Are at least 18 years old. Are available when we are busy, including nights, weekends and holidays. Can bend, reach, stretch as well as lift, carry and move at least 40 pounds | 18 kilos. Can regularly move around all store areas and be accessible to customers.





## Hampden County Reentry & Recovery Program Hot Jobs! May 12, 2025

### Member Services Representative

Fitness Holdings - Crunch Fitness

433 North Main Street, East Longmeadow, MA 01028

**Apply on Indeed**

**Job Description:** Greeting all members and guests with a smile. Driving membership sales. Building value to have new customers enrolled in personal training. Touring new or potential members. Generating leads through outreach initiatives. Collecting outstanding balances from current membership base. Checking in members, answering phones, making sales calls. Assisting in maintaining cleanliness. Creating fun and engaging social media opportunities.

**Requirements:** Competitive, someone who wants to win! Outgoing personality, not afraid to put yourself out there! Ability to handle multiple tasks at once. Flexible schedule. A desire for personal/professional growth and development. Team player. Organized. Be willing to go above and beyond. Efficient and effective communication skills.

### Seasonal Sales Associate

GameStop

416 North Main Street, East Longmeadow, MA 01028

**Apply on Indeed**

**Job Description:** Provide best-in-class customer service by promptly greeting guests, assisting them with their video gaming needs, recommending additional items as appropriate, applying all selling behaviors during every transaction, and expressing gratitude to every guest for choosing GameStop. Fully support the overall shopping environment, including visual and operational aspects, and actively contribute to all store sales initiatives throughout the holiday season. Collaborate with the store team to ensure that all areas of the store, including restrooms, are clean, organized, and merchandised according to company guidelines.

**Requirements:** Must be at least 18 years of age. High school diploma or equivalent preferred. Previous retail sales or guest service experience preferred. Availability to work a flexible schedule, including nights, weekends, and holidays. Ability to follow instructions presented in written, oral, and diagram form. Possess an outgoing and friendly personality with strong guest service skills. Provide genuine and friendly assistance to every guest during every visit. Demonstrate clear verbal communication and listening skills using spoken and written English; bilingual English/Spanish speaking and writing skills are preferred.



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### CUSTOMER SERVICE REPRESENTATIVE

Family Dollar(part of Dollar Tree)  
1201 Parker Street, Springfield, MA 01129

**Apply on Indeed**

**Job Description:** Provides customer engagement in a positive and approachable manner. Assists in maintaining a clean, well-stocked store for customers during their shopping experience. Helps in the unloading of merchandise from delivery trucks, organizes merchandise, and transports merchandise from stockroom to sales floor. Independently stocks shelves and recovers merchandise in the store. Accurately handles customer funds and processes transactions using the POS system. Remains constantly aware of customer activity to ensure a safe and secure shopping environment. Performs all other duties as assigned to maintain an effective and profitable store operation.

**Requirements:** Prefer completion of high school or equivalent. Ability to follow directives and interpret retail operational documents as assigned. Experience: Prefer experience working in retail, hotel, restaurant, grocery or drug store environments. Physical Requirements: Ability to regularly lift up to 40lbs. (and occasionally, up to 55 lbs.) from floor level to above shoulder height; must be able to meet demands of frequent walking, standing, stooping, kneeling, climbing, pushing, pulling and repetitive lifting, with or without reasonable accommodation.

### Store Sales Associate

Citi Trends  
West Springfield, MA 01089

**Apply on Indeed**

**Job Description:** ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned. Processing freight. Assisting with the taking price changes/markdowns. Balances his/her register according to company policy. Calls out prices for customer when ringing register transaction. Bags merchandise efficiently when completing a customer's transaction. Handles all cash, checks and credits cards correctly and by company policy. Obtains management approval when needed for returns, voids and checks. Handles maintenance and housekeeping duties as assigned. Provides proper customer service such as, but not limited to, greeting customer, abides by fitting room policies, rings customers in a timely fashion, thank customers for shopping at store and invites them to return. Follow all safety procedures. Must keep a professional, neat appearance, including wearing a name tag.

**Requirements:** High school diploma or equivalent preferred. Must be at least eighteen (18) years of age. Constant standing and walking with occasional stooping, reaching, kneeling, and crouching/squatting. Frequent or occasional lifting, carrying, pushing, and pulling of 20 – 50 pounds is required.



## Hampden County Reentry & Recovery Program Hot Jobs! May 12, 2025

### Retail Store Associate

Savers / Value Village

135 Memorial Avenue, West Springfield, MA 01089

**Apply on Indeed**

**Job Description:** At Savers / Value Village our Retail Store Associates create an awesome experience for our Customers, Donors and other Team Members. We are hiring for both Full Time and Part Time Retail Store Associates.

**Requirements:** To work in a purpose-driven company, with a business model that people love for our impact on both the planet and local communities. An investment in the career path interests of our people. With our aggressive store expansion plans, we recognize the importance of the continued growth and development of our team members.

### Retail Sales Associate Full Time

Pet Smart

490 Memorial Drive, Chicopee, MA 01020

**Apply on Indeed**

**Job Description:** PetSmart's Pet Associate (Retail Sales Associate) is responsible for engaging pet parents and their pets while providing positive experiences and upholding the company's vision, mission, values, and strategy. This role also shares responsibility of store cleanliness and maintenance, and pet safety standards as well as the direct care of pets within our store.

**Requirements:** Strong written and verbal communication skills. Flexibility in schedule, able to work evenings, weekends, and holidays as needed. Ability to react under pressure and maintain composure.



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### **Car Wash Sales Associate - Customer Service Exp!!!!**

Washville Car Wash

520 Memorial Drive, Chicopee, MA 01020

**Apply on Indeed**

**Job Description:** Must be an expert on all the services we provide and be able to educate our customers on services that will fit their needs including selling monthly wash plans. Must be able to try to overcome the customers "No" when selling the wash promotion. Maintains a safe and clean work area. Conduct daily safety checks on equipment. Performs daily housekeeping. Able to assist with periodic maintenance of equipment. Performs other related duties as assigned.

**Requirements:** Must have at least one year of sales or customer service experience. Ability to display courteous and professional attitude with both customers and team members. Strong ability to work flexible hours, such as weekends. Ability to work outdoors and be efficient in all weather conditions. Ability to multitask. Ability to follow directions and correctly implement tasks. High school diploma or equivalent preferred. You must have at least one year of sales or customer service experience. On-the-job training provided.

# FRESH START CAREER DAY!



Actively Hiring  
Employers



Apprenticeship  
Opportunities



CORI Sealing  
Assistance

**Open to ALL job seekers!** Connect with hiring employers, explore new career opportunities, and access valuable resources to move forward! If you're looking to start fresh, advance your career, or need CORI sealing assistance, we can try to help you seal it to open new opportunities!

**WEDNESDAY, MAY 21<sup>st</sup>, 2025**

 1:00 - 5:00 PM

 Basketball Hall of Fame  
Springfield, MA

*Pre-registration is highly encouraged for all job seekers, but is a requirement for people seeking CORI assistance.  
Please use the link or QR code below.*

[https://bit.ly/Fresh\\_Start\\_Career\\_Day](https://bit.ly/Fresh_Start_Career_Day) or QR Code





**NOW HIRING >>>>**

# **EMERGENCY MEDICAL TECHNICIANS (EMTs)**

*Looking for a change of pace  
with a regular schedule in a  
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Hampden County Sheriff's Office!*

- \* **FULL-TIME (40-HOUR WEEK)**
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STARTING SALARY**



Apply today on <https://hcsoma.org>



Hampden County Reentry & Recovery  
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# FREE TRAINING

START YOUR CAREER AT \$19.00+/HR

START YOUR CAREER AS AN

# EMT

with a

FREE TRAINING COURSE

Multiple training  
sessions in 2024

Each session is in  
person

+/- 4 months

\*Classes meet 3 times per week

- ✓ Earn a nationally recognized certificate from the National Registry of Emergency Medical Technicians
- ✓ Get assistance with finding work
- ✓ Have a flexible work schedule that fits your needs
- ✓ Earn a starting pay of \$19.00+/hr.



**MASSHIRE**  
HOLYOKE CAREER CENTER

Copy and Paste the link <https://tinyurl.com/MassHire-EMT>  
or use QR Code for more information and to register!

Or Call DeAnna McHenry: 413-322-7173







## Hampden County Reentry & Recovery Program Hot Jobs! May 12, 2025



### Workshop Offerings at MHH

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**For a current Calendar of workshop offerings, visit: <https://masshireholyokeye.org/events/> or snap the QR Code above.**

**ChatGPT-Your Job Search Key!:** Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

**TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom):** Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O\*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

**The Curious Candidate-A Career Exploration Webinar (Remote using Zoom):** Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

**Job Search Tips and Tools (Remote using Zoom):** This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

**Outsmart the Resume Robots (Remote using Zoom):** In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

**Interviewing Skills (Remote using Zoom):** During this interactive webinar you will know the steps to prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of "Information Interviews" and salary negotiations will also be discussed.



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**Networking to Your Next Job Webinar (Remote using Zoom):** Networking is an important and often unused job search tool to access the “hidden job market.” This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the “Information Interview” process.

**Job Search Strategies for Mature Workers (Remote using Zoom):** This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

**Slay Your Resume (in-person):** In this resume workshop you will find out what gets a resume noticed and placed at the top of the “Yes” pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

\*\*\*This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

**Learn to Use WinWay Resume Builder:** This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

**HCC Grant Information Sessions (Remote using Zoom):** Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

**Training Grant Opportunities (Remote using Zoom):** This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

\*\*\***Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

**Computer Competence Corner (in-person):** is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.

\*\*\*This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

**El Rincón de Competencia Informática (en persona):** con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y



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este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. \*\*\*Este taller se llevará a cabo en nuestra segunda ubicación en el *Edificio STEAM en 208 Race Street, Holyoke, MA.*

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**You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.**

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at [www.massshireholyokey.org](http://www.massshireholyokey.org)

**If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.**

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900  
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 01040*



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