



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026



HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



- JOB APPLICATION ASSISTANCE
- RESUME DEVELOPMENT AND CRITIQUE
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- INTERVIEWING SKILLS
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MASSHIRE HOLYOKE - 850 HIGH STREET - HOLYOKE, MA 01040



413-532-4900



www.massshireholyoke.org



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Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

Patient Access Representative/Scheduler

Pioneer Valley Cardiology Associates

Springfield, MA 01107

\$19.50 - \$20.50 an hour - Full-time

Apply in person

Job Details: Daily tasks of an Appointment Scheduler/Administrative Associate include but are not limited to: Answering 50 -100 telephone calls daily, Routing messages to the appropriate department, Managing message inbox within EPIC, Managing workque within EPIC, Scheduling appointments (from workque, inbox, faxes, emails), Sending/receiving fax messages, Mailing out appointment reminders, Investigating patient history with our providers in up to 3 additional EHR systems.

Server

Chili's Grill & Bar

(part of Brinker International)

1175 Riverdale Street, W Springfield, MA 01089

\$20 - \$27 an hour - Part-time, Full-time

Apply on Indeed

Job Details: We are growing our Team – come join our Chili’s Family! Take your Skills and Pay to the next level...Grow your Career with Chili’s! W. Springfield - 1175 Riverdale St ,W Springfield, MA 01089 Walk-ins Always Welcome. Apply and schedule an interview in 90 seconds. We are now hiring part-time and/or full-time Server.



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

Culinary Staff, Springfield

Clinical & Support Options Inc

Springfield, MA

\$32,000 - \$36,000 a year - Part-time, Full-time

Apply On Indeed

Job Details: Assist in the preparation, cooking and serving of nutritious meals for agency program participants. Safely perform culinary food preparation and production tasks in the timely service of healthy, high-quality meals, snacks, and beverages. Serve food and drink to clients and shelter guests in adherence to CSO's customer service standards. Ensure food safety and mitigate cross contamination or food-borne illness at all levels. Completes prep-list tasks, maintenance/cleaning tasks, and opening/closing procedures, etc.

Requirements: High School diploma or GED. Two years' experience in food service program. Basic knowledge of food safety, knife skills, and general kitchen best practices. ServSafe certificate preferred (or willingness to obtain). Valid driver's license with reliable transportation.

Sanitation Associate

Salema Management

350 Cottage Street, Springfield, MA 01104

Full-time

Apply On Indeed

Job Details: Follow Brand standards and systems. Maintain a clean and organized workstation. Communicate effectively with managers and coworkers. Thoroughly clean equipment and tools. Maintain and clean all floor surfaces, including sweeping, mopping, scrubbing, or squeegeeing. Follow procedures for the use of chemical cleaners in order to prevent damage to floors and other equipment. Open vat fryer filtration maintenance.

Requirements: Facility Maintenance: 1 year (Preferred). Custodial: 1 year (Preferred) Must have consistent reliable transportation. Ability to work on your feet for extended periods of time. Must be available for Weekends and Holidays. Must be able to lift up to 50lbs. Must be at least 18 years of age.



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

Server

Monarch Place
1 Monarch Place, Springfield, MA 01103
Full-time

Apply On Indeed

Job Details: Greet guests warmly and provide attentive, personalized service throughout their dining experience. Take food and beverage orders accurately and efficiently. Serve food and drinks in accordance with hotel standards and safety regulations. Assist guests with menu selections and answer any questions about ingredients or preparation. Ensure cleanliness and organization of dining areas before, during, and after service. Handle guest concerns promptly and professionally to ensure satisfaction. Collaborate with team members to maintain smooth and efficient operation.

Requirements: Previous experience as a server or in customer service role preferred. Excellent communication and interpersonal skills. Ability to work effectively in a fast-paced environment. Flexibility to work weekends and varied shifts. Knowledge of food safety and sanitation standards. Positive attitude and strong work ethic. Ability to stand for extended periods and lift moderate weights as needed.

Server

Crazy Seafood
West Springfield, MA 01089
\$16 - \$20 an hour - Part-time

Apply on Indeed

Job Description: Greet guests warmly and provide attentive, friendly service throughout their dining experience. Take accurate food and beverage orders using POS systems such as Aloha POS, Micros POS, or OpenTable. Upsell menu items to enhance guest satisfaction and increase sales opportunities. Serve food and drinks promptly while maintaining high standards of presentation and sanitation. Manage cash handling, cashiering, and basic math calculations accurately at the end of each shift. Ensure food safety and sanitation standards are consistently followed during food handling and service. Assist with bussing tables, cleaning work areas, and supporting kitchen staff when needed to ensure smooth operations. Build positive guest relations through excellent communication, attentive service, and personalized recommendations.

Requirements: Previous restaurant or food service experience is highly preferred, especially in fine dining or nightclub settings. Familiarity with POS systems such as Aloha POS, Micros POS, or OpenTable is a plus. Strong customer service skills with the ability to handle diverse guest needs professionally. Experience in food handling, sanitation practices, and food safety regulations. Ability to manage time effectively in a fast-paced environment while maintaining attention to detail.



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

Line Cook

the crest room

706 Westfield Street, West Springfield, MA 01089

From \$18 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Set up and stocking stations with all necessary supplies. Prepare food for service (e.g. chopping vegetables, butchering meat, or preparing sauces). Cook menu items in cooperation with the rest of the kitchen staff. Answer, report and follow executive or sous chef's instructions. Clean up station and take care of leftover food. Stock inventory appropriately. Ensure that food comes out simultaneously, in high quality and in a timely fashion. Comply with nutrition and sanitation regulations and safety standards. Maintain a positive and professional approach with coworkers and customers.

Requirements: Proven cooking experience, including experience as a line chef, restaurant cook or prep cook. Excellent understanding of various cooking methods, ingredients, equipment and procedures. Accuracy and speed in executing assigned tasks. Familiar with industry's best practices.

Kitchen Staff

Frigo Foods

Springfield, MA

\$20 - \$25 an hour - Full-time

Apply on Indeed

Job Description: Looking for a dedicated and experienced individual to join our kitchen team. In this role, you'll help prepare fresh ingredients, assemble daily and catering orders, and maintain an organized, efficient workspace. We're looking for someone with prior kitchen or food prep experience who takes pride in their work, pays close attention to detail, and thrives in a fast-paced environment. A positive attitude, reliability, and a willingness to learn and grow within our company are essential. This is a great opportunity to become part of a respected local business with over 75 years of tradition and a supportive, family-oriented atmosphere.



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

To-go Specialist

Frontera Grill Restaurant Springfield
Springfield, MA 01119
From \$15 an hour - Part-time

Apply on Indeed

Job Description: Have great customer service, teamwork, professionalism, and conflict resolving skills. Seating guests & managing the seating chart. Guests must be welcomed in a friendly manner. Monitor restaurant business, determine seating and flow. Being able to work in a fast-paced environment. Making sure side work is done. Assisting your coworkers if needed. Fast hiring process. Great team atmosphere and culture. Flexible part-time or full-time schedule.

Flat Grill Breakfast Cook/Short Order Cook/Saute Cook

Roundabout Restaurant
West Springfield, MA 01089
\$15.75 - \$20.00 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Prepare and cook a variety of dishes according to established recipes and menus. Ensure all food is prepared in compliance with safety and sanitation regulations. Maintain cleanliness and organization of the kitchen area, including proper storage of food items. Collaborate with other kitchen staff to ensure timely meal preparation and service. Assist in menu planning and development, considering dietary restrictions and preferences. Monitor inventory levels of ingredients and supplies, placing orders as necessary. Utilize proper knife skills for food preparation, ensuring efficiency and safety.

Job Experience: Previous experience in the food industry, particularly in a restaurant or catering environment. Strong knowledge of food safety practices and regulations. Proficient in food handling techniques and meal preparation methods. Ability to work well under pressure in a fast-paced environment. Excellent communication skills and ability to work collaboratively within a team. A passion for cooking and creating memorable dining experiences for guests.



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

Server

MAXS GRILL LLC

1000 Hall Of Fame Ave, Springfield, MA 01105

Apply on Indeed

Job Description: Greet and seat guests with warmth and enthusiasm, providing a welcoming experience from the moment they arrive. Take food and beverage orders with accuracy, offering recommendations on daily specials, beverages, and pairings. Ensure orders are delivered timely and meet Max's Tavern & Max's Swing Lounge's quality and presentation standards. Manage special requests, dietary restrictions, and allergies, ensuring seamless communication with the kitchen. Engage with guests in a knowledgeable manner about the menu, providing insights into seasonal dishes and cocktails.

Requirements: Minimum 1-2 years of experience as a server in a fine-dining or upscale-casual environment is ***strongly preferred***. Experience with handling high-volume service while maintaining quality and consistency. Knowledge of craft cocktails, beer selections, and menu pairings is a plus. Ability to manage special requests, allergies, and dietary restrictions with professionalism. Strong familiarity with POS systems and order entry. Experience in a team-oriented environment, willing to collaborate with both front-of-house and back-of-house staff.

Host

Olive Garden

919 Riverdale Street, West Springfield, MA 01089

\$15 - \$18 an hour

Apply on Indeed

Job Description: As a host at Olive Garden, you create the guests' first and lasting impression. With a warm smile and friendly conversations, our host team members are responsible for creating a welcoming and safe environment for our guests' dining experience. As a host, you will ensure that various guest and team member touch points are regularly sanitized and disinfected. Our hosts take pride in making loyal guests by guiding them to their table, presenting them with clean menus, and offering suggestions to enhance their dining experience. Finally, as a host, you will complete the guests' experience by genuinely thanking them for their visit, wishing them a fond farewell, and inviting them back to our restaurants.



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Dishwasher and Kitchen prep. Nights and Weekends

Richard's Grinders

West Springfield, MA 01089

\$15 - \$16 an hour - Part-time

Apply on Indeed

Job Description: Dishwasher and Kitchen Prep. Part Time. Driver's License preferred. Nights until 8pm and Saturday lunches until 3:30pm. (Flexible schedule). Apply in person or email resume. Richard's Grinders 875 Memorial Ave West Springfield, MA

Requirements: Driver's License (Preferred)

Seeking Restaurant Staff, Kitchen Staff and Front of House

[clem](#)

816 Westfield Street, West Springfield, MA 01089

\$17 - \$22 an hour - Part-time, Full-time

Apply on Indeed

Job Description: West Springfield Restaurant Seeking All Staff. Seeking Kitchen Staff. Pizza Makers, Line Cooks, Dishwashers/Cleaners. Salad/Prep Sandwich Maker. Also Seeking part time servers/counter staff. **Looking forward to hiring soon.**



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

Driver / Shipping & Receiving Specialist

Springfield, MA

\$27 - \$33 an hour - Full-time

Apply on Indeed

Job Description: Move empty and full containers throughout the plant using body, pallet jack, dolly, and/or forklift. Containers will be located inside the plant, outside, on truck trailers, and other buildings. Load and unload materials on incoming and outgoing trucks. Ensure that products are marked as required and securely packaged for shipment and correctly balance the weights of loads on Rock Valley trucks. Ensure that correct and legible product coding requirements are met for finished goods and raw materials. Operate drum filling machines to package various products into the appropriate containers and ensure that proper fill requirements are met. Ensure that cleanliness standards are maintained by inspecting all empty containers before filling.

Qualifications: Minimum qualifications of a CDL Class B license with Haz-Mat and Tanker endorsements. HS Diploma OR GED equivalent.

Stock Lead (Part-time) @ Basketball Hall of Fame

Event Network

1000 Hall Of Fame Avenue, Springfield, MA 01105

\$16.00 - \$16.25 an hour - Part-time

Apply on Indeed

Job Description: The Role. As a Stock Lead, you'll be at the heart of our retail operation, ensuring our guests have access to the best merchandise while enjoying a well-organized and visually captivating shopping environment.

Experience: You'll often be on your feet, standing, walking, and using your hands to handle or feel merchandise. Occasionally, you'll need to reach with your hands and arms, climb, balance, stoop, kneel, crouch, or crawl. You'll frequently lift and/or move up to 50 pounds as part of your role.



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Retail Sales Associate

219 Memorial Avenue, West Springfield, MA 01089

\$17.00 - \$18.04 an hour - Part-time

Apply on Indeed

Job Description: Customer Service: Engage with customers to provide personalized advice on Skechers products, making sure each customer walks away with the perfect choice. Exceptional customer service is our top priority. Retail Sales Goals: Actively contribute to achieving store and individual sales goals. As a Sales Associate, you'll have the opportunity to develop your skills in retail sales and learn about our product offers. Store Operations: Keep the store looking its best by organizing displays, restocking shelves, and managing merchandise. This role involves lifting and carrying shoes and boxes (occasional lifting up to 50 pounds) and staying on your feet throughout most of your shift. Cashier Duties: Handle cashier responsibilities, accurately processing payments, and ensuring customers leave with a great final impression.

Qualifications: High school diploma or equivalent preferred but not required. Experience in retail sales, customer service, or cashier roles is a plus but not essential. Must be at least 18 years of age at time of application.

Retail Associates

Hobby Lobby

1655 Boston Road, Springfield, MA 01129

\$15.75 - \$21.15 an hour - Temporary, Part-time, Seasonal, Full-time

Apply on Indeed

Job Description: Applicants must be available to work some nights and weekends. Applicant must be mature and self-motivated. Previous experience in the craft or hobby field is preferred, but not necessary.



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Retail Store Associate

Savers/Value Village

135 Memorial Avenue, West Springfield, MA 01089

\$15.00 - \$15.81 an hour - Part-time, Full-time

Apply On Indeed

Job Description: At Savers / Value Village our Retail Store Associates create an awesome experience for our Customers, Donors and other Team Members. We are hiring for both Full Time and Part Time Retail Store Associates

Store Associate

CVS Health

Longmeadow, MA 01106

\$15 - \$22 an hour - Part-time

Apply on Indeed

Job Description: Providing differentiated customer service by anticipating customer needs, demonstrating compassion and care in all interactions, and actively identifying and resolving potential service issues. Focusing on the customer by giving a warm and friendly greeting, maintaining eye contact and offering help locating additional items, when needed. Accurately perform cashier duties - handling cash, checks and credit card transactions with precision while following company policies and procedures.

Requirements: At least 16 years of age. Remaining upright on the feet, particularly for sustained periods of time. Lifting and exerting up to 35 lbs of force occasionally, up to 10 lbs of force frequently, and a negligible amount of force regularly to move objects to and from, including overhead lifting. Visual Acuity - Having close visual acuity to perform activities such as viewing a computer terminal, reading, visual inspection involving small parts/details.



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

Store Team Member (Cashier, Stocker, Animal Care)

Pet Supplies Plus

175 Memorial Avenue, West Springfield, MA 01089

\$15 - \$16 an hour - Part-time

Apply on Indeed

Job Description: Processing neighbors' purchases with trustworthy accuracy and efficiency. Providing Preferred Pet Club membership information to ensure neighbors don't miss any outstanding offers. Providing care for pets in our store, which may include cleaning habitats, feeding and handling the animals. Answering neighbor's questions on animal care to help them find or maintain the perfect pet.

Requirements: Driver's License: Support each other by acting as back-up when extra help is needed. Be knowledgeable about animals and our products to provide outstanding neighborly service. Be flexible to work evenings, weekends and holidays. Candidates must pass a drug screening (in applicable states) and be 16 years or older.



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026



Workshop Offerings at MHH

For a current Calendar of workshop offerings, visit: <https://masshireholyoke.org/events/> or snap the QR Code above.

ChatGPT-Your Job Search Key!: Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom): Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

The Curious Candidate-A Career Exploration Webinar (Remote using Zoom): Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

Job Search Tips and Tools (Remote using Zoom): This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

Outsmart the Resume Robots (Remote using Zoom): In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

Interviewing Skills (Remote using Zoom): During this interactive webinar you will know the steps to prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

can help the employer. The concept of “Information Interviews” and salary negotiations will also be discussed.

Networking to Your Next Job Webinar (Remote using Zoom): Networking is an important and often unused job search tool to access the “hidden job market.” This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the “Information Interview” process.

Job Search Strategies for Mature Workers (Remote using Zoom): This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

Slay Your Resume (in-person): In this resume workshop you will find out what gets a resume noticed and placed at the top of the “Yes” pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

Learn to Use WinWay Resume Builder: This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

HCC Grant Information Sessions (Remote using Zoom): Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

Training Grant Opportunities (Remote using Zoom): This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

*****Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

Computer Competence Corner (in-person): is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*



Hampden County Reentry & Recovery Program Hot Jobs! March 16, 2026

El Rincón de Competencia Informática (en persona): con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. *****Este taller se llevará a cabo en nuestra segunda ubicación en el Edificio STEAM en 208 Race Street, Holyoke, MA.**

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You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at www.masshireholyokey.org

If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA*



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