



Hampden County Reentry & Recovery Program Hot Jobs! February 24, 2025



HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



- JOB APPLICATION ASSISTANCE
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MASSHIRE HOLYOKE - 850 HIGH STREET - HOLYOKE, MA 01040



413-532-4900



www.massshireholyoke.org



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Stock Personnel

SNIPES

1331 Liberty Street, Springfield, MA 01104

Apply on Indeed

Job Details: Responsible for contributing to efforts in the store's achievements. Demonstrate professionalism when dealing with coworkers/customers. Meet company standards for store appearance, performance, product knowledge and store operations. Efficiently follow all instructions/tasks given by Management within a specified timeline. Understand and communicate to Store/Assistant or Stock Manager on weekly basis about the stock available and/or damaged. Understand and follow store operating procedures and policies.

Requirements: Must be at least 16 years of age. Previous stock or retail experience a plus. Strong attention to detail. Able to work various shifts including weekends and holidays. Must present a neat appearance and personal grooming. Candidate will be required to stand for long periods of time throughout their shift. Lifting between 15-30 pounds.

Freight/Receiving

Home Depot

179 Dagget Drive, West Springfield, MA 01089

Apply on Indeed

Job Details: Associates in Freight/Receiving positions ensure the store is stocked and ready for business every day. They load and unload trucks, move material from the receiving area throughout the store, may operate forklifts and may perform critical functions for maintaining proper on-hands and pricing for our customers. Direct customer interaction is frequently required for some positions and excellent customer service skills are required. The Freight/Receiving positions may include Freight Team Associate, Freight Team Lead, Receiving Associate and Receiving Support.



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Kitchen Steward-Dishwasher

Marriott Springfield Downtown
2 Boland Way, Springfield, MA 01115

Apply on Indeed

Job Details: Always maintain friendly and warm demeanor. Operate the dish-washing equipment to ensure that all China glass and silver are cleaned thoroughly and sanitation of such is maintained. Replace all clean China; glass and silver in its proper storage location using care to minimize breakage. Wash pots pans and kitchen utensils following proper procedure for their cleanliness and sanitation storing them in the proper location.

Requirements: High School diploma or equivalent and/or experience in a hotel or a related field preferred. Must be able to convey information and ideas clearly. Must be able to evaluate and select among alternative courses of action quickly and accurately. Must work well in stressful high-pressure situations. Must maintain composure and objectivity under pressure.

General Labor / Forklift Operator

Northstar Pulp & Paper Company
Springfield, MA 01104

Apply On Indeed

Job Description: Manually unload or move material from various locations and containers onto conveyor belt for bailing. Manually unload or move material from various sources onto conveyer for shredding. As directed, operation of variety of machines (such roll cutters, manual lift carts, etc) in the preparation of materials for bailing. As directed, assist with the overall housekeeping of the building and property including but not limited to sweeping of plant walkways and warehouse area, removal of loose debris from around the property and scale, landscaping, shoveling, and sanding all with an eye towards overall plant and employee safety. Will perform any other job duties and functions as directed or deemed necessary by senior management.

Requirements: Entry level. Ability to follow basic instructions. Absolute dependability. Demonstrates initiative to complete assigned tasks. To move beyond a basic laborer position, individual must be able to: Read, write and understand basic English. Able to perform basic math (addition and subtraction). Able to learn differences in basic paper types. Able to read basic weighing equipment.



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Dishwasher

Chili's (part of Brinker International Inc)
1175 Riverdale Street, West Springfield, MA 01089

Apply on Indeed

Job Details: Wash and clean tableware, pots, pans, and cooking equipment. Keep the dish room and equipment clean and organized. Work quickly to keep up with the pace of the restaurant and team. Requires some shifts on weekends and holidays.

Requirements: Dependable team player. Prefers to work in a fast-paced environment. Great multitasking skills.

Forklift Operator

Hampton Farms
Springfield, MA

Apply in person

Job Description: Maintain safe operating conditions. Perform pre-operational checklist items. Follow the Employee Health and personal Hygiene Requirements. Picks orders according to the Pick Sheet, records and compares Lot Numbers and quantities, pack and wrap pallets. Verify customer orders to ensure quantity, quality, proper labeling and safe packaging. Loading and unloading trucks. Receive products, including visual quality inspection, compare and match all information on Packing Slip. Reports any damage / discrepancies to the Manager. Break down pallets and put products away in designated area, rotating stock for freshness. Manage product inventory, including lot number traceability.

Requirements: Forklift Experience: 1-year minimum. Ability to lift 30 pounds. Willing to learn and grow, work in other departments or on projects if needed. Ability to maintain a positive attitude while working independently or as part of a small team.



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Customer Service Assistant (Games Host)

HB Leisure

Agawam, MA 01001

Apply on Indeed

Job Description: As a **Customer Service Assistant (Games Host)**, you will be responsible for running our skill games whilst delivering excellent customer service to our guests and ensuring that they have as much fun as possible playing our games!

Requirements: Great customer service, communication skills and a positive, outgoing personality. Honest, reliable and a responsible individual with strong work ethic. Can offer good availability on weekdays and weekends (including bank holidays). Be able to follow instructions and comply with all company standards. Have reliable transportation – due to the location of the site.

Forklift Operator - 2nd Shift

Casella Waste Systems, Inc.

89 Guion Street, Springfield, MA 01104

Apply on Indeed

Job Description: The Equipment Operator is responsible for the safe and efficient operation of all equipment used in the Material Recovery Facility (MRF) for the purpose of transferring, sorting and/or bailing recycled materials in an efficient and safe manner including operating multiple types of equipment like forklifts, skid steer, recycling bailers, and payloaders/excavators. Forklift Operator for 2nd SHIFT, 2:00PM - 10:30PM.

Requirements: Assists in the maintenance and of the Material Recovery Facility (MRF). Perform pre/post operation inspection of equipment in accordance with Casella safety standards as well as state and federal regulations to ensure all safety equipment and devices are operational and secured properly to equipment. Monitors recycled materials for evidence of unacceptable or hazardous waste in materials. Inspects the condition of the equipment frequently to ensure it is always operationally ready to minimize downtime and cleans wheels on equipment as needed. Operate equipment following all safety and training protocols and ensures that the facility is properly maintained. Provides technicians with detailed information about mechanical issues to ensure equipment can be repaired in a timely manner. Participates in training and other learning opportunities to expand knowledge of the company, products, sales, and services and performs any other duties needed to help drive our vision, fulfill our mission, and/or abide by our core values.



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Warehouse Worker/Cleaner

Adams & Adams Building Services

Agawam, MA

Apply on Indeed

Job Description: Ability to lift, bend and be on your feet on a regular basis. Experience in a warehouse or similar environment preferred. Strong attention to detail in performing duties. Ability to work independently as well as part of a team.

Qualifications: If you are a reliable individual with a strong work ethic and the ability to thrive in a fast-paced warehouse environment, we want to hear from you! Apply now to join our team as a Warehouse Worker/Cleaner.

Equipment Operators (Pallet Jack/Hilo)

J.Polep Distribution

705 Meadow Street, Chicopee, MA 01013

Apply on Indeed

Job Description: Loading and unloading goods. Moving goods packed on pallets around the warehouse facility. Stacking goods in the correct storage bays, following inventory control instructions. Checking loads are secure. Stacking empty pallets. Performing daily equipment checks such as recharging the trucks battery and lubricating equipment. Removing machine attachments and waste material from machines. Examining products to verify conformance to quality standards.

Qualifications: High School diploma or equivalent. Good math, language and reading skills; basic computer skills may be required. High degree of attention required to prevent injury to others; promote a safe work environment. Follow instructions for operating equipment and keeping records. Execute assignments in an accurate, timely and safe manner. Maintain a clean & safe environment. May be required to use RF scanner gun. Previous work experience within the last 2 years preferred but not required.



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Dockworker

Ross Express

1311 Union Street, West Springfield, MA 01089

Apply on Indeed

Job Description: As a **Dockworker**, you will play a vital role in staging, loading/unloading, and securing freight. **Load and Unload Freight:** Safely load and unload freight from company trailers, with proper placement in designated dock areas. **Equipment Operation:** Use pallet jacks, forklifts, and other equipment to move freight safely and efficiently. **Freight Security:** Secure freight for safe transport using load bars, straps, and blocking as required. **Freight Inspection:** Inspect freight for damage and promptly report any issues to a supervisor. **Safety Compliance:** Follow safety procedures, wear appropriate protective gear, and maintain a safe work environment. **Effective Communication:** Collaborate with coworkers and supervisors to coordinate the safe and efficient movement of freight.

Requirements: Education: A high school diploma or equivalent (GED) is preferred. **Communication Skills:** Good communication and teamwork skills are essential. **Reading and Understanding Orders:** Ability to read and understand orders and follow safety protocols. **Physical Fitness:** The work can be physically demanding, so physical endurance and strength are important. **Experience:** Experience in a warehousing or manufacturing environment is preferred.

Sales Associate

Rocky's Ace Hardware

1381 Liberty Street, Springfield, MA 01104

Apply on Indeed

Job Description: Ability to combine amazing customer service with strong sales skills; Perform all tasks in the store including such activities as cashiering, product placement, receiving of merchandise, processing shipments and/or store stocking, store cleanliness, sales, and operating equipment; Work with management team to achieve established sales and productivity goals; Assisting in maintaining the good working condition of store equipment. Work with management to develop and execute ideas and activities to increase store traffic; Ensure that endcaps, dump bins and feature displays are properly merchandised and maintained; Ensure each customer receives amazing service which follows the Helpful Customer Service behaviors and mystery shop standards. Greet customers as they enter the store. Answer phone calls.



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Warehouse Associate - Product Support

Bob's Discount Furniture

Springfield, MA

Apply on Indeed

Job Description: Receive and ship (load and unload) Bob's merchandise while observing all guidelines set forth by the Company to limit shrink. Stage Showroom and/or Outlet in preparation to receive merchandise in accordance with Visual guidelines. Assemble Bob's Merchandise with care, working conscientiously to limit damage. Coordinate and prepare unsold Merchandise for shipping. Expedite Customer product pickups according to Company guidelines. Actively assist in conducting Inventory as required. Exhibit The Bob's Way with all Customer interactions. Observe and maintain the safety requirements of Bob's Discount Furniture. Contribute to and maintain a clean a back-end (warehouse / stock room) and Showroom working environment. Assist with Café duties as directed. Other duties and responsibilities as assigned.

Requirements: Flexibility to work a 5-day retail schedule that includes nights, weekends (both Saturdays and Sundays for Full Time, either / or for Part Time), and most holidays. Ability to work within Teams and follow direction. Ability to actively listen. Ability to communicate effectively and utilize communication tools appropriately. Ability to move and lift objects. Ability to contribute to the Stores overall success. Career minded with capacity to grow professionally. Proven track record of back-end retail warehouse or stockroom experience. A Team player with a desire to exceed expectations. Customer Service experience.

Box Truck Driver

Parts Authority LLC

945 Main Street, West Springfield, MA 01089

Apply on Indeed

Job Description: Load, transport, and deliver items to customers or businesses in a timely, friendly and courteous manner. Review orders before and after delivery to ensure that orders are complete, the charges are correct, and the customer is satisfied. Watch gauges, dials, or other indicators to make sure that the bobtail truck is working properly. Take and follow directions from dispatcher, adhere to assigned routes, follow time schedules, use route navigation apps, alternative routes, when necessary and knowledge of area to deliver packages to customers on time. Assist with loading and unloading items from vehicles without interfering with operations at customer's place of business.

Qualifications: Current, valid driver's license. Able to work weekends. Minimum of 1-year verifiable Class C Bobtail truck driving experience. Must be able to meet company insurance requirements (drivers must be 21 years old or over). Current valid automobile insurance with your name on the policy. Ability to lift, move, push and pull up to 50 pounds, prolonged sitting.



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Shuttle Driver

Parts Authority LLC

945 Main Street, West Springfield, MA 01089

Apply on Indeed

Job Description: The Shuttle Driver will transport items between stores while adhering to assigned routes and time schedules. You should be willing to work as part of the shuttle team to ensure that the orders are complete, packed correctly, and safely delivered between stores. To succeed as a Shuttle Driver, you should be polite and prompt with commitment to providing our clients with excellent experience. You should be thorough in ensuring orders are properly loaded, committed to work safety, and passionate about satisfying clients and team members.

Qualifications: Current, valid driver's license. Must be able to meet company insurance requirements (drivers must be 21 years old or over). Current valid automobile insurance with your name on the policy. Ability to lift, move, push and pull up to 50 pounds, prolonged sitting. Maintain and promote workplace safety. Securing and transferring cash or other assets.

Rail Yard Operator (ENTRY LEVEL)

Pacific Rail Services

151 Day Street, West Springfield, MA 01089

Apply on Indeed

Job Description: This role combines the responsibilities of a Hostler Driver and Ground Person. You will learn to operate a jockey truck, maneuvering 53ft trailers, containers, and chassis around the rail yard. Engage in various ground duties, including climbing on and off railcars, securing tracks, and handling inner box connectors (IBC's). Assist crane operators with equipment loading and unloading using hand signals. Play a key role in stacking and unstacking chassis, as well as loading and unloading chassis racks. Fulfill other assigned duties in a dynamic and team-oriented work environment.

Qualifications: \$19.00/hr to start. Once you are trained and up to speed and can operate a Hostler on your own without assistance, your pay will increase to \$20.00/hr. \$50,000-\$65,000 in your first year with overtime factored in!



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Cook

The Boulevard Tavern & Grill
664 Page Boulevard, Springfield, MA 01104

Apply on Indeed

Job Description: Prepare and cook meals according to established recipes and dietary guidelines. Ensure all food is prepared in compliance with food safety regulations and standards. Assist in menu planning and development, considering nutritional needs and preferences. Maintain cleanliness and organization of the kitchen area, including proper storage of ingredients. Operate kitchen equipment safely and efficiently, including knives and cooking appliances. Collaborate with dietary aides and other staff to ensure timely meal service. Monitor inventory levels of food supplies and assist with ordering as needed. Provide support during catering events, ensuring high-quality presentation and service.

Experience: Previous experience in a culinary role or food service environment is preferred. Knowledge of dietary requirements and meal preparation techniques is beneficial. Familiarity with food safety practices and regulations is essential. Strong knife skills and proficiency in various cooking methods are required. Ability to work effectively as part of a team while also being self-motivated. Excellent communication skills to interact with staff and clients effectively.

Appointment Setter (In Store)

Sunrun
Springfield, MA 01101

Apply on Indeed

Job Description: In this role, you will act as the face of Sunrun in a designated partner retail store, where you will make a significant impact on potential customers. The impact is made by building relationships, building excitement for our products, and educating potential customers on renewable energy and storage solutions. You will be responsible for scheduling appointments and building the Sunrun customer base. Your focus on each person you meet is to influence and impact them in a positive manner. If you thrive on exceeding personal and team goals, this role is for you!

Qualifications: Success in this role requires strong communication skills, excellent technology skills, resilience, self-motivation, grit, and passion for our mission. Availability to work a retail schedule including weekends, evenings and some holiday shifts. This schedule is optimized for your sales success and earning potential. Access to reliable transportation to support a multi-store territory zone within 15-30 mile radius. At least two years of 2 years of relevant work experience. Significant comfort level with technology, utilizing an IPAD/computer and multiple software applications.



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Temporary In-store Holiday Help

Edible Arrangements
430 North Main Street, East Longmeadow, MA 01028

Apply on Indeed

Job Description: Associates in Freight/Receiving positions ensure the store is stocked and ready for business every day. They load and unload trucks, move material from the receiving area throughout the store, may operate forklifts and may perform critical functions for maintaining proper on-hands and pricing for our customers. Direct customer interaction is frequently required for some positions and excellent customer service skills are required. The Freight/Receiving positions may include Freight Team Associate, Freight Team Lead, Receiving Associate and Receiving Support.

Qualifications: Fruit Prep (Cutting & Skewering fruit). Dipping Fruit in chocolate. Designing Arrangements. Wrapping Arrangements. Clean up. Customer Service.

Homemaker

Aveanna Healthcare
78 Capital Drive, West Springfield, MA 01089

Apply on Indeed

Job Description: An ideal candidate will share our passion for providing the highest quality home care to clients. In addition to a supportive work environment, we offer excellent compensation and paid travel time to the successful candidates.

Requirements: Observes, records, and reports physical, mental, or behavioral changes in the client to the Scheduling Coordinator. Meal preparation. Light housekeeping. Laundry. Grocery shopping.

Sales Lead (Part-Time) Basketball Hall of Fame

Event Network
1000 Hall Of Fame Avenue, Springfield, MA 01105

Apply on Indeed

Job Description: As a Sales Lead, you'll be an integral part of our store's day-to-day operations, working alongside the management team to create memorable moments for our guests. This role is perfect for someone who thrives on delivering exceptional service in a fun, dynamic retail environment.

Qualifications: Frequent standing and walking, plus occasional reaching, climbing, kneeling, or crouching. Must be able to lift and move up to 40 pounds regularly.



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Workshop Offerings at MHH

For a current Calendar of workshop offerings, visit: <https://masshireholyoke.org/events/> or snap the QR Code above.

ChatGPT-Your Job Search Key!: Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom): Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

The Curious Candidate-A Career Exploration Webinar (Remote using Zoom): Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

Job Search Tips and Tools (Remote using Zoom): This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

Outsmart the Resume Robots (Remote using Zoom): In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job



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application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

Interviewing Skills (Remote using Zoom): During this interactive webinar you will know the steps to prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of "Information Interviews" and salary negotiations will also be discussed.

Networking to Your Next Job Webinar (Remote using Zoom): Networking is an important and often unused job search tool to access the "hidden job market." This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the "Information Interview" process.

Job Search Strategies for Mature Workers (Remote using Zoom): This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

Slay Your Resume (in-person): In this resume workshop you will find out what gets a resume noticed and placed at the top of the "Yes" pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

Learn to Use WinWay Resume Builder: This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

HCC Grant Information Sessions (Remote using Zoom): Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

Training Grant Opportunities (Remote using Zoom): This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

*****Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

Computer Competence Corner (in-person): is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.



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***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

El Rincón de Competencia Informática (en persona): con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. ***Este taller se llevará a cabo en nuestra segunda ubicación en el *Edificio STEAM en 208 Race Street, Holyoke, MA.*

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You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at www.massshireholyoke.org

If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 0104*



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