



Hampden County Reentry & Recovery Program Hot Jobs! January 13, 2025



HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



- JOB APPLICATION ASSISTANCE
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MASSHIRE HOLYOKE - 850 HIGH STREET - HOLYOKE, MA 01040



413-532-4900



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Hospitality Specialist (Kitchen and Dining Staff)

VIABILITY, INC

1401 State Street, Springfield, MA 01109

\$19.55 an hour - Full-time

Apply on Indeed

Job Details: Work with adults with mental illness in accomplishing work of the unit, assisting in building their skills, including vocational and social, while assuming responsibility for completion of documentation according to agency policy, procedures, and standards. The Hospitality role specifically works side by side with members to manage the upkeep and functionality of the Clubhouse kitchen and dining area. Responsibilities include menu planning, shopping, food and beverage preparation, service, and cleanup for groups of 30+ people. Individuals with experience working in cafeterias, schools, and homeless shelters are strongly encouraged to apply!

Qualifications: High School/GED plus 1-year related experience and/or training. Must have a valid driver's license, good driving record and a reliable vehicle.

HHA/CNA

Mason Wright Senior Living

Mason Wright Senior Living in Springfield, MA 01105

\$15.50 - \$17.50 an hour - Part-time, Full-time

Apply on Indeed

Job Details: The HHA/CNA will assist residents with ADLs, including toileting, bathing and dressing. The HHA/CNA will also assist residents with ambulation which may include mobility devices, including canes, walkers and wheelchairs. Help residents with medications under the careful supervision of the Health & Wellness Director. Cue residents and provide reminders to take medication. The HHA/CNA must be able to document in, and refer to, all pertinent lists of record keeping systems, i.e. diabetic list, toileting book, dietary needs book, daily communication book and miscellaneous flow sheets.

Requirements: Current Certified Nursing Assistant License or Home Health Aide Certificate required. A minimum of 2 yrs. direct care experience with the elderly. Knowledge of, and/or, 1 yr. of experience working with people with Alzheimer's Disease and/or related disorders with sensitivity to issues of aging. Ability to be flexible with scheduling and work assignments, as well as the ability to work as a team.



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Loader Operator

ROAR Inc

2470 Boston Road, Wilbraham, MA 01095

From \$28 an hour - Full-time

Apply on Indeed

Job Details: Safely operate heavy equipment to load different types of vehicles, including truck beds, trailers, 6-wheel dump trucks, and triaxles. Maintain the cleanliness and safety of the yard, ensuring customers can move in and out efficiently. Communicate with the Sales Manager regarding customer needs and inventory levels. Perform routine checks and basic maintenance on equipment to ensure safe and reliable operation.

Requirements: Valid hoisting license (required). Experience operating heavy equipment in a similar environment. Ability to communicate effectively and provide excellent customer service. Friendly and helpful attitude when interacting with customers during loading. Strong commitment to safety and accurate loading. Ability to work outdoors in various weather conditions.

Sushi Chef Helper

Sumo Japanese Steakhouse and Sushi Bar

50 Holyoke Street, Holyoke, MA 01040

\$18.75 an hour - Part-time, Full-time

Apply On Indeed

Job Description: Prepare and present a variety of sushi dishes, including nigiri, sashimi, and rolls, ensuring consistency in taste and presentation. Collaborate with the kitchen team to develop new menu items and seasonal offerings that showcase fresh ingredients. Maintain cleanliness and organization of the sushi station, adhering to all food safety regulations. Monitor inventory levels of sushi ingredients and communicate needs for ordering supplies. Train and mentor junior kitchen staff in sushi preparation techniques and food handling practices. Ensure that all food is prepared in accordance with dietary restrictions and customer preferences. Participate in catering events as needed, providing exceptional service to clients.

Requirements: Familiarity with catering services and the ability to adapt recipes for larger groups. Background in food service with an emphasis on culinary excellence. Experience as a dietary aide or within a dietary department is a plus.



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Machine Set-up Operator

GMI

102 Cabot Street, Holyoke, MA 01040

Full-time

Apply on Indeed

Job Details: Set-up and monitor R.F. machinery to produce high-quality parts. Set up machines according to specifications, including programming and tooling adjustments as necessary. Perform routine maintenance on equipment to ensure optimal performance and longevity. Conduct quality checks on first piece and finished products to ensure they meet established quality specifications. Handle materials safely and efficiently throughout the production process. Collaborate with team members to improve production processes and resolve any operational issues. Maintain a clean and organized work area, following all safety protocols.

Requirements: Proficiency in setting up machinery is a plus. Strong understanding of tooling, machining processes, and materials handling techniques. Ability to read and interpret work instructions and specifications. Excellent attention to detail with a commitment to producing high-quality work. Strong problem-solving skills and the ability to work independently or as part of a team. Willingness to learn new skills and adapt to changing production needs.

Dock Worker

Ashley Furniture Industries

(part of Ashley Furniture Industries)

35 Manning Road, Enfield, CT 06082

From \$16 an hour - Full-time

Apply in person

Job Description: Must be able to lift in excess of 100 lbs. on a regular basis.

Requirements: Warehouse experience: 1 year (Required)



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PT Dockworker - Springfield, MA

Saia Motor Freight Line LLC
345 Rocus Street, Springfield, MA 01104
\$26.25 - \$30.25 an hour - Part-time

Apply on Indeed

Job Description: Load and unload freight on trailers using a forklift, pallet jack or manually in compliance with state and federal DOT guidelines. Read and interpret shipping labels. Hand load, rewrap or stack freight as necessary. Secure freight inside the trailer using the provided and appropriate dunnage. Other duties as assigned.

Requirements: Freight handling experience. Forklift certification. Hazmat training. Previous freight dock or warehouse experience helpful.

Production Line Worker

DFS Inter.
DFS Inter. in Springfield, MA 01104
\$16 - \$18 an hour - Full-time

Apply on Indeed

Job Description: Operate machinery and equipment to fabricate food products according to production schedules. Monitor production processes to ensure efficiency and quality control. Follow standard operating procedures and adhere to guidelines. Assist in packaging, labeling, and palletizing finished products. Maintain a clean and organized work area to uphold safety and sanitation standards. Perform basic math calculations for measuring ingredients and quantities.

Requirements: Previous experience in the warehouse or similar manufacturing environment or willing to learn. Mechanical knowledge to operate production machinery effectively. Familiarity with FDA regulations and food safety protocols. Ability to operate a forklift and power jack safely. Proficient in basic math skills for measurements and calculations. Strong attention to detail and ability to follow instructions accurately. Must be able to lift 40lbs. Must be responsible, reliable and able to problem solve.



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Line Cook

Ninety Nine Restaurant & Pub

East Longmeadow, MA 01028

\$17 - \$18 an hour - Part-time, Full-time

Apply on Indeed

Job Description: At Ninety Nine Restaurant & Pub we're always looking for great team members to show A Passion to Serve.

Facilities/Janitorial Technician

Disston Company

45 Plainfield Street, Chicopee, MA 01013

Full-time

Apply on Indeed

Job Description: We are seeking a skilled Facilities Technician to join our team. The ideal candidate will have a strong background in facilities maintenance, with experience in janitorial, painting, repairs, machine maintenance, basic plumbing and electrical and strong mechanical knowledge. The successful candidate will be responsible for ensuring the upkeep and functionality of our facilities, as well as providing excellent customer service to our peers. The Facilities Technician will also be responsible for ensuring that all maintenance tasks are completed to the highest standard. If you have a passion for facilities maintenance and are looking for a new challenge, please apply for this exciting opportunity.

Qualifications: Previous experience in facilities maintenance or a related field. Proven experience in commercial facility maintenance and mechanical knowledge. Strong supervisory skills and experience leading a team. Ability to work at heights and in confined spaces. Strong customer service skills and a commitment to providing an excellent service to our tenants.



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Machine Set-up Operator

GMI

102 Cabot Street, Holyoke, MA 01040

Full-time

Apply on Indeed

Job Description: We are seeking a skilled Machine Operator to join our manufacturing team. The ideal candidate will be responsible for setting up various types of machinery, ensuring that production runs smoothly and efficiently. This role requires a strong understanding of machine processes, tooling, and materials handling.

Requirements: Previous experience in a factory or manufacturing environment is preferred. Proficiency in setting up machinery is a plus. Strong understanding of tooling, machining processes, and materials handling techniques. Ability to read and interpret work instructions and specifications. Excellent attention to detail with a commitment to producing high-quality work. Strong problem-solving skills and the ability to work independently or as part of a team. Willingness to learn new skills and adapt to changing production needs.

SELECTOR SHIPPER 2ND SHIFT

HP Hood LLC

Agawam, Massachusetts, 01001

From \$26.40 an hour - Full-time

Apply on Indeed

Job Description: Load and unload trucks/trailers using a manual "two-wheeler" and also a variety of motorized equipment such as pushers, squeeze trucks, fork trucks and pallet jacks. Physical labor involved in this activity varies but can involve pushing/pulling of stacked milk cases up to 6 high (up to 220 lbs), pushing/pulling of milk cases on metal-framed, rolling delivery dollies (up to 700 lbs) in addition to using powered equipment. Accurately identifying, selecting/picking inventory for loading, and staging based on customer load sheets. This process may involve "picking" corrugated and un-corrugated products (up to 50 lbs) from warehouse storage shelves, pushing/pulling of cases of products up to 6 cases high (up to 220 lbs) and other packaged and un-packaged products. Process also includes placing products on rolling, metal product delivery racks 5 ½ feet high and moving the rack throughout the warehouse. Weights for each load will vary and load will progressively increase as the rack is filled. Final loaded weight of the rack could be up to 1000 lbs.

Qualifications: Excellent driving skills, hand/foot-eye coordination and manual dexterity. Good record keeping / clerical skills. Good far-visual differentiation and depth perception. Good basic math and reading skills. Good oral communication and human relations skills. High School Diploma or equivalent. Some experience or training as a forklift operator. Prior experience in the manufacturing industry is desirable.



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General Labor / Forklift Operator

Northstar Pulp & Paper Company
Springfield, MA 01104
Full-time

Apply on Indeed

Job Description: Manually unload or move material from various locations and containers onto conveyor belt for bailing. Manually unload or move material from various sources onto conveyer for shredding. As directed, operation of variety of machines (such roll cutters, manual lift carts, etc) in the preparation of materials for bailing. As directed, assist with the overall housekeeping of the building and property including but not limited to: sweeping of plant walkways and warehouse area, removal of loose debris from around the property and scale, landscaping, shoveling, and sanding all with an eye towards overall plant and employee safety. Will perform any other job duties and functions as directed or deemed necessary by senior management.

Qualifications: Entry level. Ability to follow basic instructions. Absolute dependability. Demonstrates initiative to complete assigned tasks. To move beyond a basic laborer position, individual must be able to: Read, write and understand basic English, Able to perform basic math (addition and subtraction), Able to learn differences in basic paper types, Able to read basic weighing equipment.

Seasonal Sanitation Worker

Janitorial Company
Janitorial Company in Springfield, MA 01104
From \$15 an hour - Temporary, Seasonal

Apply on Indeed

Job Description: The ideal candidate will play a crucial role in maintaining cleanliness and sanitation standards within our facility.

Requirements: Experience in commercial cleaning or custodial work preferred. Knowledge of industrial cleaning practices. Ability to maintain cleanliness standards. Familiarity with floor care techniques including buffing. Skills in facilities maintenance is a plus. Attention to detail and the ability to work independently.



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Warehouse Fulfillment Specialist Part Time

BJ's Wholesale Club, Inc.

650 Memorial Dr., Chicopee, MA 01020

From \$16 an hour - Part-time

Apply on Indeed

Job Description: Responsible for performing general warehouse activities including pulling merchandise from a pick list, physical breakdown of merchandise, building and shrink-wrapping packages, moving merchandise from sales floor to staging area, using handheld scanner to verify merchandise counts and update merchandise locations, and operating equipment. Omni Experience Ambassador will be working within all digital initiatives including: BOPIC, Curbside, Express Pay and Ship from Club.

Qualifications: Previous order pulling experience preferred. Big box/wholesale retail experience preferred. Previous RF scanner experience preferred.

Material handler

Coca-Cola

Northampton, MA 01060

\$38,632 - \$52,267 a year - Full-time

Apply on Indeed

Job Description: Performs primarily physical tasks within a warehouse setting. Typically responsible for handling, recording and dispatching of goods in a warehouse. Receives incoming goods, checks for damage and for discrepancies between goods and invoices. Pick order, pack and dispatches outgoing goods. May operate a forklift or other piece of specialized equipment.

Experience: Education: High School diploma or GED. Years of experience: 1 Year.



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Freight/Receiving

Home Depot
179 Dagget Drive, West Springfield, MA 01089

Apply on Indeed

Job Description: Associates in Freight/Receiving positions ensure the store is stocked and ready for business every day. They load and unload trucks, move material from the receiving area throughout the store, may operate forklifts and may perform critical functions for maintaining proper on-hands and pricing for our customers. Direct customer interaction is frequently required for some positions and excellent customer service skills are required. The Freight/Receiving positions may include Freight Team Associate, Freight Team Lead, Receiving Associate and Receiving Support.

Unloader in a Warehouse

Southeast Unloading
Chicopee, MA 01020
\$18 an hour

Apply on Indeed

Job Description: Shift: 9pm-5:30am M-F-Salary: \$18.00 p/Southeast Unloading is seeking to hire hard-working unloaders (lumpers) to unload trucks, sort and stack products in a warehouse environment.

Requirements: Provide proof of identity and eligibility to work in the United States. Pass a pre-employment drug screen. Consent to a criminal background screening.



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Warehouse Associate

Lansing Building Products LLC
Springfield, MA
Full-time

Apply on Indeed

Job Description: Live our mission statement centered on our values of respect, service, and excellence. Greet customers, pick tickets, and load/unload customer and company trucks. Verify accuracy of orders picked and shipments received. Lift and move boxes of building materials weighing up to 70 pounds. Keep the warehouse clean and orderly.

Requirements: Time management skills. Able to work well under pressure. Must be able to work well with other staff members and supervisors. Must have open availability, flexible and able to work various shifts and over time. 1-2 years Warehouse experience preferred. Familiarity with safety measures in a warehouse. Maintain and promote workplace safety. Securing and transferring cash or other assets.

Team Member

Lowe's
Westfield, MA
Full-time

Apply on Indeed

Job Description: Receive, organize, and ship products accurately and efficiently. Prioritize safety by adhering to proper procedures and conventions. Perform tasks in various departments as assigned by the Operations Supervisor. Conduct safety inspections of equipment and adhere to safety regulations.

Requirements: High school diploma or GED equivalent. Previous experience in distribution center operations or warehouse settings. Proficiency in operating power equipment (e.g., forklift, reach truck). Detail-oriented with experience in a fast-paced environment. Basic math, reading comprehension, and computer skills. Spatial reasoning for effective product positioning.



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Workshop Offerings at MHH



For a current Calendar of workshop offerings, visit: <https://masshireholyoke.org/events/> or snap the QR Code above.

ChatGPT-Your Job Search Key!: Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom): Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

The Curious Candidate-A Career Exploration Webinar (Remote using Zoom): Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

Job Search Tips and Tools (Remote using Zoom): This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

Outsmart the Resume Robots (Remote using Zoom): In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

Interviewing Skills (Remote using Zoom): During this interactive webinar you will know the steps to prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you



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can help the employer. The concept of “Information Interviews” and salary negotiations will also be discussed.

Networking to Your Next Job Webinar (Remote using Zoom): Networking is an important and often unused job search tool to access the “hidden job market.” This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the “Information Interview” process.

Job Search Strategies for Mature Workers (Remote using Zoom): This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

Slay Your Resume (in-person): In this resume workshop you will find out what gets a resume noticed and placed at the top of the “Yes” pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.
***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

Learn to Use WinWay Resume Builder: This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

HCC Grant Information Sessions (Remote using Zoom): Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

Training Grant Opportunities (Remote using Zoom): This webinar will discuss various training grant opportunities, funding and eligibility possibilities.
*****Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

Computer Competence Corner (in-person): is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.
***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

El Rincón de Competencia Informática (en persona): con MassHire Holyoke es tu lugar para obtener



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apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. ***Este taller se llevará a cabo en nuestra segunda ubicación en el *Edificio STEAM en 208 Race Street, Holyoke, MA.*

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You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the "Workshop Section."
3. Go to the event section of our website at www.massshireholyokey.org

If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 0104*



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