

## Combination Resume Example

Iam Applicant  
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### Professional Summary: \* (REMEMBER TO USE "KEY WORDS" FROM JOB POSTING)\*

- Directed sales, marketing, or customer service activities.
- Resolved customer complaints or problems.
- Advised customers on technical or procedural issues.
- Analyzed financial records or reports to determine state of operations.
- Supervised staff resulting in exceeding sales projections

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### Supervision

- Directed and coordinate activities involving sales of manufactured products, services, and commodities
- Managed bar and optimized service to over 200 customers weekly in fast paced environment
- Coordinated activities of marketing staff ensuring marketing campaign was focused and attainable

### Sales

- Designed and set-up demonstration projects leading to a 15% sales increase
- Resolved customer complaints regarding sales and service limiting refunds
- Recruited and contracted 150 new client annually

### Management

- Communicated with vendors assuring prompt delivery of customer orders
- Reviewed operational records and reports to project sales and determine profitability
- Determined price schedules and discount rates

### Employment History:

<b>Sales Manager</b>	Onet Brothers, Inc.	Holyoke, MA 010401	1/1/15 – 6/30/18
<b>Sales Associate</b>	XYZ Corp.	Your Town 00000	7/5/12 – 5/11/11
<b>Bartender</b>	Food and Drink	Our Town 00000	2/2/09 – 6/14/14

### Education:

Associates Degree/Culinary Arts	Drinkers Academy	5/30/08
Bachelor's Degree/Business Admin	Business University	12/1/09

### Professional Memberships:

Mixology Association of America, Sales Managers International