



Hampden County Reentry & Recovery Program Hot Jobs! July 9, 2024



HAMPDEN COUNTY REENTRY & RECOVERY PROGRAMS

We can help you explore your employment options, showcase your skills, create a solid resume, and prepare for the interviewing process through in-person counseling services, specialized workshops, and other offerings.

Meet employers hiring now through Virtual Career Fairs and other virtual and live hiring events. Our Employment Specialists are available to help you with your employment needs



- JOB APPLICATION ASSISTANCE
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Forklift Operator/Warehouse

Specialized Carrier

215 Griffith Road, Chicopee, MA 01022

\$21.50 an hour - Full-time

Apply on Indeed

Job Details:

We are seeking a reliable and experienced Forklift Operator to join our team at our Chicopee warehouse. The ideal candidate will have a strong background in operating heavy equipment and a keen eye for detail. The Forklift Operator will be responsible for ensuring the efficient movement of goods throughout the facility, while maintaining a safe and organized working environment. The job features a four-day work week, with four 10-hour shifts, no weekends. Shift time is 4AM through 2PM, Tuesday through Friday. Operate a forklift/pallet jack. Perform order picking and shipping receiving duties as necessary. Maintain a clean and organized work environment, adhering to safety standards and regulations. Collaborate with other warehouse staff to ensure efficient and timely delivery of products. Conduct regular equipment inspections to ensure all equipment is in good working condition.

Requirements: Proven experience operating a forklift and/or other heavy equipment. Ability to lift heavy objects and navigate tight spaces. Familiarity with pallet jacks and clamp trucks. Excellent attention to detail and organizational skills. Ability to work in a fast-paced environment and meet productivity standards. Willingness to learn and adapt to new equipment and systems.

Retail Operations Team Member

Nouria Energy

518 Memorial Avenue, West Springfield, MA 01089

Part-time

Apply on Indeed

Job Details: Responsible for doing what is necessary to minimize the safety risks to employees, customers and suppliers. Assure all environmental and hazardous material regulations are strictly enforced. Maintain safety and security of the store and document any accidents or incidents that occur. Manage the maintenance of the customer environment inside and around the perimeter of the store.

Requirements: Ensures physical maintenance, safety, cleanliness, and attractiveness of all store facilities. Performs other related duties as required. Must be able to lift to 50 pounds at times. Must be able to traverse and access all areas of the store. Prolonged periods sitting at a desk and working on a computer. Prolonged periods of standing.



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General Laborer

Vanguard Mold Remediation

Springfield, MA

\$18 - \$25 an hour - Part-time, Full-time

Apply on Indeed

Job Details: We are seeking a skilled General Laborer to join our team. The ideal candidate will have experience is a self-starter and coachable. Set up work area and keep equipment and trucks clean. Operate hand tools and machinery to produce high-quality products. Tear dry wall and be able to lift over 25lbs. Clean worksite thoroughly.

Requirements: No experience needed. Opportunity for advancement!

Road Service Technician

Maybury Material Handling

Springfield, MA

Apply on Indeed

Job Details: In this position, you will travel right from your home to our warehousing, distribution and manufacturing customers in a company van to maintain and repair forklifts. Through our comprehensive training and mentoring program, our technicians have the opportunity to develop and grow not only forklift maintenance and repair skills, but they also learn to perform service on other types of material handling equipment such as conveyors, dock equipment, high speed doors, etc.

Requirements: Mechanical aptitude and the ability to work with hand and power tools. Previous experience as an auto or diesel mechanic or maintenance, repair, or related experience is preferred but not required. Ability or aptitude to learn to read and interpret documents such as electrical wiring/hydraulic schematics and procedure manuals. Intermediate Windows, email and internet skills as well as great customer service skills. Valid driver's license and good driving history is required. Must be able to lift or move up to 50 lbs.



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Security Officer

Six Flags New England

Agawam, MA 01001

Part-time

Apply in person

Job Description: Interact with guests providing directions and assistance. Protect employees, guests, and company property. Enforce Park policies. Control Park access, checking vehicle permits and scanning ID badges for team members, vendors, and contractors. Patrol and inspect assigned areas of the park. Keep unauthorized personnel out of restricted areas. Greet and screen entering through metal detection and check their bags for prohibited items. Rapidly respond to active alarms, first aid, and other emergency situations. Monitor all areas for safety hazards, including fire, theft, and vandalism. Maintain ride queue lines, sending line jumpers to the back to ensure an efficient boarding process. Write detailed reports of damage, incident logs, and security records. Apprehend violators, including on-foot pursuits when necessary. Escort guests and team members as needed for assistance and protection.

Qualifications: Must be 16 years or older. Able to lift, carry, and balance heavy loads. Excellent verbal and written communication skills. Able to read, speak, write, and understand the English language. Able to meet the physical demands of the job, with or without reasonable accommodation, including walking long distances, standing for long periods of time, lifting, working at heights, etc. Able to work a flexible schedule, including nights, weekends, and holidays

Retail Sales Associate

One Rate Wireless

2460 Main Street, Springfield, MA 01107

\$15 - \$17 an hour - Full-time

Apply on Indeed

Job Description: Provide exceptional customer service to all customers. Operate cash registers and handle transactions accurately. Maintain a clean and organized sales floor. Communicate effectively with customers to understand their needs and preferences.

Requirements: Must speak Spanish. Must drive to work. Proficiency in operating cash registers and POS systems. Excellent communication skills to interact with customers and team members. Experience in upselling products to enhance customer experience.



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Food and Beverage Team Member

Six Flags New England

Agawam, MA 01001

Part-time

Apply on Indeed

Job Description: Provide exceptional guest service while surrounded by roller coasters. Greet and ask guests about their favorite ride as they walk up to your location. Take guests' orders, offering suggestions and upsells about the most delicious menu items. Feed hungry guests promptly and satisfy growling stomachs with fresh, made-to-order foods. Operate Point of Sale (POS) cash registers, processing transactions and discounts. Prepare everything from double bacon cheeseburgers to ice cold soft drinks to delectable funnel cake sundaes and more. Fill condiment dispensers, wipe down tables, wash dishes, and keep all areas clean and safe for guests.

Requirements: Must be 15 years or older to prepare food. Basic computer literacy and ability to handle cash accurately. In foods you must be able to stand, walk, stoop, bend, and reach throughout your shift. Excellent verbal communication skills: Ability to read, speak, write, and understand the English language. Must be able to work a flexible schedule, including weekends, nights, and holidays.

Groundperson

Asplundh Tree Expert, LLC

Springfield, MA

Full-time

Apply In Person

Job Description: Operate chainsaw to cut brush, logs and stumps of larger trees. Gather and feed brush into woodchipper. Apply chemical herbicide to right-of-way. Utilize hose and spray nozzle to treat remote areas. Services vehicles and equipment, maintaining them in neat, clean, and specified mechanical order. Assists in mixing herbicide. Works on unlevel ground, around hazardous equipment, falling debris/tree limbs, and excessive equipment noise with. Works in all temperatures and weather and will be exposed to nature, i.e., irritating plants, biting or stinging insects, dust, etc.

Requirements: High School Diploma or equivalent preferred. Entry-level position, no experience required. Previous experience a plus.



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Telecom Lineman Apprentice

Sertex Broadband Solutions

Springfield, MA

\$20 - \$25 an hour - Full-time

Apply on Indeed

Job Description: Must be able to climb poles. Learn to operate cable placing equipment, including bucket trucks and reel trailers. Learn to safely climb telephone poles and ladders. Learn to read and understand engineering plans and construction prints. Learn to troubleshoot problems as they arise in the field. Learn to work with specialized off-road equipment such as tracked and all-terrain vehicles.

Requirements: Driver's License (Required), Candidates must be able to work from heights and ability to lift/push/pull up to 75 pounds, have a valid driver's license, have the ability to obtain a DOT medical card, and have a good driving record. Must pass a pre-employment drug test, physical evaluation, and background check.

Pest Control Technician

Insight Pest Solutions

Springfield, MA

\$18 - \$26 an hour - Full-time

Apply on Indeed

Job Description: Great communication skills to interact with the customer and communicate the details of the service. Perform a detailed inspection of the property. Complete an initial pest control service of the interior and exterior of the customer's home. Data Entry & Documentation into mobile devices for services performed. Perform equipment maintenance and repairs. Flexible to work Monday-Saturday during the summer season.

Requirements: High School Diploma or equivalent. Excellent Communication Skills. Attention to Detail. Ability to read and understand simple documents regarding safety, regulatory or protocol standards. Basic mathematical skills. A talent for solving practical problems and effective reasoning. Take and Pass a series of exams as part of New Hire Training. Clean Driving Record. Pass a Background Check. Pass a Drug Screen.



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Warehouse Vault Attendant

GardaWorld Cash
(part of GardaWorld)
95 Fisk Avenue, Springfield, MA 01107
\$19.50 an hour - Full-time

Apply on Indeed

Job Description: Vault Attendants are responsible for ensuring that the Driver/Messengers and Crew Leaders receive the correct orders, schedules, equipment and money to service clients in a safe and efficient manner. Vault Attendants are also responsible for check-in and check-out of routes, changing custody of their liability, paperwork, and equipment including handheld scanners and other data entry devices. May be required to perform Driver/Messenger and/or Crew Leader job responsibilities based on operational needs.

Requirements: Must be 21 years of age or older. Must have all required driver's licenses and must maintain a satisfactory driving record. Must have a high school diploma/general equivalency diploma or equivalent combination of education and work experience. Must obtain and maintain all required guard and gun permits per state. Must demonstrate clarity and proficiency in oral and written communication. Must be able to communicate effectively in person and by radio.

Data Entry

Gulf Coast Dermatology
Massachusetts
Up to \$30 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Input data from various sources into the computer system. Maintain accurate records of valuable company information. Organize files and collect data to be entered into the computer. Verify and correct data where necessary. Generate reports, store complete work in designated locations.

Requirements: Proficiency in Microsoft Excel for data entry and analysis. Ability to computerize information accurately and efficiently. Strong transcription skills for converting audio recordings into written documents. Excellent organizational abilities to manage data effectively. Familiarity with office equipment and procedures. Experience in data entry, data collection, and maintaining databases. Basic math skills for calculations and data verification. Knowledge of pivot tables for data analysis.



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Customer Service

Domino's Franchise

312 Springfield St, Springfield, MA 01107

Full-time

Apply on Indeed

Job Descriptions: Must be able to use a touch screen computer. Must be able to count back change when handling cash. Must be able to multitask. Must be able to work in a fast-paced environment. Must be able to accept constructive feedback from management. Customer service experience is a plus.

Warehouse Volunteer Coordinator

The Food Bank of Western Massachusetts

25 Carew Street, Chicopee, MA 01020

\$19.52 - \$21.33 an hour - Full-time

Apply on Indeed

Job Description: Utilize our inventory system to monitor inventory and help establish priorities, sorting schedule, and other product needs for direct service programs, online ordering, and onsite shopping area. Responsible for dropping unsorted products to sort and put away sorted products into assigned storage locations. Responsible for monitoring and reporting sorting room supply levels. Utilize our inventory system to enter food processing data (i.e. transforming product). Ensure food processing shift paperwork is completed and processed, with a focus on accuracy.

Job requirements: Education & Training – HS Diploma or equivalent. 1+ years of related work experience including 6 months of warehouse experience. 6 months of experience in ride-on pallet jack and forklift. Proficiency in computer data entry in the Windows environment.



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Direct Support Professional

Multicultural Community Services

Chicopee, MA

\$17 - \$19 an hour - Part-time

Apply on Indeed

Job Description: Assist individuals with daily living activities such as personal hygiene, meal preparation, and medication reminders. Provides emotional support and companionship to individuals. Implement behavior management techniques to support individuals with challenging behaviors. Assist Individuals in accessing community resources, participating in social activities, teaching skills for independence and working at volunteer opportunities

Requirements: Human service: 3 years (Required)

HHA CERTIFIED AIDE- SATURDAY ONLY 9AM-1PM *SET SCHEDULE*

Touched By An Angel, Inc.

Chicopee, MA

\$17.50 an hour - Part-time

Apply on Indeed

Job Description: Provide health care services in patients' residences. Perform domestic and household tasks. Transport and accompany patients to doctors office or to hospital. Administer simple prescribed medications. Assist with client's personal care activities. Monitor patients (vital signs, temperature, respiration, etc) and report on their condition. Maintain patients care records and document provided services. Assist patients with mobility and physical therapies/exercises. Instruct and counsel patients and families on diet and exercise. Collect routine specimens. Provide companionship and basic emotional or psychological support.

Job Requirements: Must be able to pass background check. Must have vehicle. Caregiving: 1 year (Required) Driver's License (Required). HHA license (Required).



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Kitchen Assistant

Frigo Foods

90 William Street, Springfield, MA 01105

From \$20 an hour - Part-time, Full-time

Apply on Indeed

Job Description: The successful candidate will be responsible for assisting our chefs with meal preparation and helping to maintain a clean and safe kitchen. ****Duties: **** - Assist with food preparation and meal planning, including chopping, dicing, and cooking ingredients. - Help with food service, including plating and serving meals. - Maintain a clean and organized kitchen environment, adhering to food safety standards. - Assist with food handling, including receiving and storing ingredients. - Provide support with catering and special events. - Work effectively as part of a team, helping to ensure that all tasks are completed efficiently and to a high standard. - Demonstrate a strong understanding of food preparation and handling practices.

Restaurant Host (Weekend AM Shift)

Sheraton Springfield Monarch Place Hotel

1 Monarch Pl, Springfield, MA 01144

Part-time

Apply on Indeed

Job Description: Greet and seat guests and present them with the menu. Informs guests about the special items for the day and any menu changes. Suggest food and beverages to the guest and try to upsell. When needed, take orders and serve food and beverages to guests as per the hotel's standards in a friendly, timely and efficient manner. Performing basic cleaning tasks as needed or directed by supervisor. Observe guests and ensure their satisfaction with the food and service.

Requirements: High school or equivalent (Preferred). Restaurant: 1 year (Preferred)



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Cashiers, Court Monitors, Party Hosts, Assistant Manager

Fun Z Trampoline Park
443 East Main Street, Westfield, MA 01085
From \$15 an hour - Part-time, Full-time

Apply on Indeed

Job Description: Cashiering, court monitoring, party hosting, assistant manager. Provide and maintain a safe environment for everyone.

Retail Facilities Associate

Ocean State Job Lot
Springfield, MA 01104
Part-time

Apply on Indeed

Job Description: Ensure all OSJL customers receive the best possible service on the sales floor and at the point of sale. Maintain proper handling of all customer transactions and corresponding documentation. Support OSJL merchandising standards for all assigned areas by properly displaying products on shelves and on the sales floor. Possess the ability to work independently and as a member of a team to accomplish assigned goals. Provide timely communication to store leadership regarding any opportunities for improvement. Understand, support, and implement safety protocols throughout the retail store. Operate a cash register as needed.

Requirements: Prior retail customer service and/or cashier experience in other retail environments preferred. Basic math and reading skills, legible handwriting, and good verbal and written communication skills.



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HELP WANTED

LANDSCAPE MAINTENANCE CREW:

- PART & FULL TIME
- COMPETITIVE PAY

REQUIREMENTS:

- VALID DRIVER'S LICENSE
- ABILITY TO OBTAIN VALID DOT MEDICAL CARD
- STRONG WORK ETHIC
- POSITIVE ATTITUDE



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FREE TRAINING

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START YOUR CAREER AS AN

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with a

FREE TRAINING COURSE

Multiple training
sessions in 2024

Each session is in
person

+/- 4 months

*Classes meet 3 times per week

- ✓ Earn a nationally recognized certificate from the National Registry of Emergency Medical Technicians
- ✓ Get assistance with finding work
- ✓ Have a flexible work schedule that fits your needs
- ✓ Earn a starting pay of \$19.00+/hr.



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HOLYOKE CAREER CENTER

Copy and Paste the link <https://tinyurl.com/MassHire-EMT>
or use QR Code for more information and to register!

Or Call DeAnna McHenry: 413-322-7173





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WANT A NEW
CAREER IN
CONSTRUCTION?

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WESTERN MASS



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Workshop Offerings at MHH



For a current Calendar of workshop offerings, visit: <https://masshireholyokey.org/events/> or snap the QR Code above.

ChatGPT-Your Job Search Key!: Discover how ChatGPT can turbocharge your job search! Join our workshop, 'ChatGPT-Your Job Search Key!' and learn expert strategies to optimize resumes, target job searches, ace interviews, and negotiate salaries. Regardless of where you are in the job search process, this workshop will revolutionize your approach to landing your dream job. Don't miss out — secure your spot now and accelerate your career with ChatGPT!

TORQ & ONET Secret Weapons for Your Job Search (Remote using Zoom): Learn how the easy-to-use tools found on TORQ Works can generate suggestions for new career pathways based on how your skills and experience apply to today's job market and break free from the trappings of "career tunnel vision" when choosing your next career. Discover the vast wealth of labor market information found on O*NET Online and explore ways to leverage this information to expand your career exploration, gain valuable insights into industry trends and job outlooks, cure your writer's block in preparing resumes, cover letters and job interviews by accessing professional language to describe your previous work experience, and even find job openings near you! Don't miss this opportunity to harness the full potential of what these two secret weapons can do to ensure a successful job search process!

The Curious Candidate-A Career Exploration Webinar (Remote using Zoom): Are you considering a career change either to earn more money, for greater personal fulfillment, more flexibility or simply to try something new? It is all too easy to get "career pathway tunnel vision" and feel stuck in one particular occupation. This webinar will help participants assess their priorities, needs and interests in choosing a new career pathway, as well as identifying where they can apply their transferable skills and experience to new opportunities, and how they can pursue training opportunities to fill any skills gaps.

Job Search Tips and Tools (Remote using Zoom): This webinar will go over the tools and strategies to ensure an efficient and successful job search. Topics include career exploration, labor market investigation (LMI), where to find job openings, how to leverage your social media accounts, and how to develop the skills you need to land the job that is right for you. We will also discuss how MassHire Career Centers can support you along the way!

Outsmart the Resume Robots (Remote using Zoom): In this webinar you will learn what Applicant Tracking Systems (ATS) are and what happens after an applicant applies for a job online through an ATS Platform. We will teach you how to create a resume that will get you noticed through these systems and how to maximize your chances of getting a response from employers throughout the online job application process. We will also discuss how the ATS benefits employers, and apply that knowledge to the online application process in order to maximize your chances of getting an interview.

Interviewing Skills (Remote using Zoom): During this interactive webinar you will know the steps to



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prepare for a successful virtual or in-person interview, draft a Personal Commercial, and practice questions and answers to enable you to relate your skills and accomplishments in ways to show how you can help the employer. The concept of "Information Interviews" and salary negotiations will also be discussed.

Networking to Your Next Job Webinar (Remote using Zoom): Networking is an important and often unused job search tool to access the "hidden job market." This webinar provides suggestions for creating a successful networking plan, as well as providing a description of the "Information Interview" process.

Job Search Strategies for Mature Workers (Remote using Zoom): This webinar will discuss suggestions, advice, and information for older job seekers. It will discuss examples of what to include in a job search plan, including terminology, the assets older workers provide employers, resume and cover letter descriptions, as well as how to develop networking strategies and interview preparation.

Slay Your Resume (in-person): In this resume workshop you will find out what gets a resume noticed and placed at the top of the "Yes" pile. We will go over some best practices, as well as many common *Do's* and *Don'ts* in order to make a positive impression on employers. This workshop is good for people who need to improve their existing resume, are in the beginning stages of creating one, or for those who are just not quite sure why they are not getting interviews.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*

Learn to Use WinWay Resume Builder: This Webinar will show you how to use the Resume Building Software in the Resource Center at MassHire Holyoke

HCC Grant Information Sessions (Remote using Zoom): Throughout the year, Holyoke Community College offers a number of free workforce training and certification programs in a number of different vocations. This webinar provides an overview of current offerings through the *HCC Adult Education and Workforce Development* and the process to apply for them.

Training Grant Opportunities (Remote using Zoom): This webinar will discuss various training grant opportunities, funding and eligibility possibilities.

*****Note:** Attending this webinar is a prerequisite first step in order to pursue grant funding through the *Workforce Innovation Opportunity Act (WIOA)* to pay for the cost of certain training programs.

Computer Competence Corner (in-person): is your place to get support and assistance for all your computer and digital literacy needs! At MassHire Holyoke, we understand the importance of technology for the modern job seeker, and this walk-in support service is designed to help you excel. Our **Computer Competence Corner** can improve your job search process, help you learn new computer skills and advance your career by assisting with a range of tech-related needs, including computer basics, effective internet use, cybersecurity, digital communications, online job search, online job applications and proficiency with commonly used software and apps. **The Computer Competence Corner** is a walk-in service and is first come, first served, so no appointment is necessary. However, registration is available for those who want to secure a spot and receive a courtesy call to discuss a plan before the workshop. Laptop computers will be available for use during the workshop, but feel free to bring your own laptop computer so that you can learn how to better use your own device.

***This workshop will be held at our second location at the *STEAM Building at 208 Race Street, Holyoke, MA.*



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El Rincón de Competencia Informática (en persona): con MassHire Holyoke es tu lugar para obtener apoyo y asistencia en todas tus necesidades de competencia informática y alfabetización digital. En MassHire Holyoke, entendemos la importancia de la tecnología para el buscador de empleo moderno y este servicio de apoyo sin cita previa está diseñado para ayudarte a destacar. Nuestro **Rincón de Competencia Informática** puede mejorar tu proceso de búsqueda de empleo, ayudarte a aprender nuevas habilidades informáticas y avanzar en tu carrera, asistiendo en una variedad de necesidades relacionadas con la tecnología, que incluyen conceptos básicos de computación, uso eficaz del internet, ciberseguridad, comunicaciones digitales, búsqueda y solicitud empleo en línea y capacidad en el uso de software y aplicaciones comúnmente utilizados. **El Rincón de Competencia Informática** es un servicio sin cita previa y se atiende por orden de llegada. Sin embargo, la inscripción está disponible para aquellos que deseen asegurar un lugar y recibir una llamada de cortesía para discutir un plan antes del taller. Habrá computadoras portátiles disponibles para su uso durante el taller, no obstante, puedes traer tu propia computadora portátil para que puedas aprender a usarla mejor. *****Este taller se llevará a cabo en nuestra segunda ubicación en el Edificio STEAM en 208 Race Street, Holyoke, MA.**

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You can register for these workshops using any method below. Please have your MassHire Job Seeker ID Number ready.

1. Call us at (413) 532-4900 and speak to a receptionist.
2. Sign into your MassHire JobQuest account and click on the “Workshop Section.”
3. Go to the event section of our website at www.masshireholyoke.org

If you are registering for a remote webinar on Zoom, a link will be emailed to you the day before or the day of the workshop.

*MassHire Holyoke Career Center at 850 High Street, Holyoke MA 01040 413-532-4900
>>>Second Location: The STEAM Building at 208 Race Street, Holyoke MA 01040*



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